



MUSLIM ARTS COLLEGE

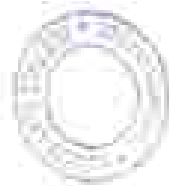
A Board Minority (Religion) - Educational

Walled in Annamalai University, Tiruvarur, Thanjavur, Pongalur (605 006 & 605 010) and
Annamalaiapuram, Tiruvarur - 605 174, Kanyakumari District, Tamil Nadu, India.
Phone: +91 4361 26222 / 26242 / 26243 / website: www.muslimartscollege.org / muslimartscollege@gmail.com



02 MAY 2024
Reg. No. - 100/2024

Quality audit reports/certificate as applicable and valid for the assessment period



PRINCIPAL
MUSLIM ARTS COLLEGE
TIRUVARUR - 605 174



MUSLIM ARTS COLLEGE

(Affiliated to Huseinien Sunandar University, Trusmi)
Azhagamondapan, Thiruvithancode - 629 174, K.N. Dist.

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

IQAC EXTERNAL ACADEMIC AUDIT

Name of Auditor: *Dr. R.S Dhivya*

Date: *24/3/2023*

Designation & Address: *Asst. professor
Sree Devi Kumari women's college*

Department: *Mathematics*

SLNo	Files	Good	Satisfactory	Poor	Not ready
1.	Academic Calendar	✓			
2.	Syllabus	✓			
3.	Dept. meeting Minutes	✓			
4.	Dept. Activities	✓			
5.	Work load	✓			
6.	Work allocation	✓			
7.	Master Time table	✓			
8.	Field work/ project/internship	✓			
9.	List of courses	✓			
10.	Students name list(Data entry sheet)	✓			
11.	Student's category list (SC, ST, OC, BC...)	✓			
12.	Teachers list (Resume, certificate copies, publication.)	✓			
13.	Internal exam timetable, question paper, mark statement, university mark statement, result analysis, Internal answer sheet	✓			
14.	Programme outcome, course outcome	✓			
15.	Pass percentage	✓			
16.	Online survey Excel for students (print out)	✓			
17.	Work diary	✓			
18.	Outgoing students list	✓			
19.	Government fund project	<i>Nil</i>			
20.	Seminar, workshop, conferences conducted by department	✓			
21.	Paper publication in journals (hard and soft copies)	✓			
22.	Book publication in conferences/proceedings	✓			
23.	Extension activities	✓			



MUSLIM ARTS COLLEGE

(Affiliated to Mannammaniam Sundaresan University, Tirunelveli)
Azhagiya Mandapam, Thiruvithankode - 620 174, K.R. Dist.

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

24.	Awards and recognition(staff and students)	Nil			
25.	Stock register	✓			
26.	Dept. library register, lib. Book issue register	✓			
27.	Student's attendance register, late register ,sick register	✓			
28.	Annual academic report	✓			
29.	Students placement details		✓		
30.	Qualifying examination (SET, NET)	Nil			
31.	Students progressing higher education	✓			
32.	Board of studies, Evaluation process, question setting	✓			
33.	Alumni details	✓			
34.	PTA details	✓			
35.	Circulars(college, university)	✓			
36.	Rank list	✓			
37.	Mentor Mentee	✓			
38.	Laboratory manual for all courses (science)	Nil			
39.	Remedial classes conducted for students	✓			
40.	Feedback(online)	✓			
41.	MoU details	Nil			
42.	Academic Plan	✓			
43.	Vision Mission	✓			
44.	Department Policies	✓			
45.	Elective paper allocation details	✓			
46.	Scholar's details in research departments	Nil			



Remarks/ Suggestions:

There is a proper maintenance of master timetable and workload.

Stock Register is well furnished and maintained.

Dr. R.S. Othiya, M.A., M.Phil., M.Ed.
- Assistant Professor
Department of Zoology
Sree Devi Sankar Women's College
Puthuthurai, Kanyakumari Dist., Tamil Nadu.

Signature of External Auditor



MUSLIM ARTS COLLEGE

(Affiliated to Mannamangalam Sundaram University, Thrissur)
Arniyambalam, Thiruvananthapuram - 029-174, K.K. Dist.

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

IQAC EXTERNAL ACADEMIC AUDIT

Name of Auditor: Dr. R.S. Dhivya

Date: 24/9/2023

Designation & Address: Assistant Professor

Department: physics

Stree Devi Kumari Women's College

Sl.No	Files	Good	Satisfactory	Poor	Not ready
1.	Academic Calendar	✓			
2.	Syllabus	✓			
3.	Dept. meeting Minutes	✓			
4.	Dept. Activities	✓			
5.	Work load	✓			
6.	Work allocation	✓			
7.	Master Time table	✓			
8.	Field work/ project/internship	✓			
9.	List of courses	✓			
10.	Students name list(Data entry sheet)	✓			
11.	Student's category list (SC, ST, OC, BC...)	✓			
12.	Teachers list (Resume, certificate copies, publication,)	✓			
13.	Internal exam timetable, question paper, mark statement, university mark statement, result analysis, Internal answer sheet	✓			
14.	Programme outcome, course outcome	✓			
15.	Pass percentage	✓			
16.	Online survey Excel for students (print out)	✓			
17.	Work diary	✓			
18.	Outgoing students list	✓			
19.	Government fund project	Nil			
20.	Seminar, workshop, conferences conducted by department	✓			
21.	Paper publication in Journals (hard and soft copies)	✓			
22.	Book publication in conferences/proceedings	✓			
23.	Extension activities	✓			



MUSLIM ARTS COLLEGE

(Affiliated to Mahatma Jeyaraj Sundararam University, Thiruvananthapuram, Thiruvananthapuram - 620 174, K.R. Diak)

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

24.	Awards and recognition(staff and students)	Nil			
25.	Stock register	✓			
26.	Dept. library register, lib, Book issue register	✓			
27.	Student's attendance register, late register, sick register	✓			
28.	Annual academic report	✓			
29.	Students placement details	✓			
30.	Qualifying examination (SET, NET)	Nil			
31.	Students progressing higher education	✓			
32.	Board of studies, Evaluation process, question setting	✓			
33.	Alumni details	✓			
34.	PTA details	✓			
35.	Circulars(college, university)	✓			
36.	Rank list	✓			
37.	Mentor Mentee	✓			
38.	Laboratory manual for all courses (science)	✓			
39.	Remedial classes conducted for students	✓			
40.	Feedback(online)	✓			
41.	MotI details	Nil			
42.	Academic Plan	✓			
43.	Vision Mission	✓			
44.	Department Policies	✓			
45.	Effective paper allocation details	✓			
46.	Scholar's details in research departments	✓			



MUSLIM ARTS COLLEGE

(Affiliated to Mahatma Jyoti Basu University, Thiruvananthapuram)
Achayanandapam, Thiruvithancode - 620 174, K.M. Dist.

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

Remarks/ Suggestions:

Faculty members are recommended to publish more articles in UGC Core List Journals.
Stock register is highly maintained.

Dr. R.S. Dheya, M.Sc., Ph.D.
- Assistant Professor
Department of Zoology
Sree Devi Kumari Womens College
Puthuthal, Kanyakumari Dist - 744 244

Signature of External Auditor



MUSLIM ARTS COLLEGE

(Affiliated to Manonmaniam Sundaranar University, Tirunelveli)
Azhaganandapuram, Thiruvithancode - 620 174, K.K. Dist.

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

IQAC EXTERNAL ACADEMIC AUDIT

Name of Auditor: Dr. R. S. Dhivya

Date: 24/5/2023

Designation & Address:

Assistant Professor

Sree Devi Kumari Women's College

Department: BBA

Sl.No	Files	Good	Satisfactory	Poor	Not ready
1.	Academic Calendar	✓			
2.	Syllabus	✓			
3.	Dept. meeting Minutes	✓			
4.	Dept. Activities		✓		
5.	Work load	✓			
6.	Work allocation	✓			
7.	Master Time table	✓			
8.	Field work/ project/internship	✓			
9.	List of courses		✓		
10.	Students name list(Data entry sheet)	✓			
11.	Student's category list (SC, ST, OC, BC....)	✓			
12.	Teachers list (Resume, certificate copies, publication,)		✓		
13.	Internal exam timetable, question paper, mark statement, university mark statement, result analysis, Internal answer sheet	✓			
14.	Programme outcome, course outcome	✓			
15.	Pass percentage	✓			
16.	Online survey Excel for students (print out)		✓		
17.	Work diary		✓		
18.	Outgoing students list	✓			
19.	Government fund project	Nil			
20.	Seminar, workshop, conferences conducted by department			✓	
21.	Paper publication in journals (hard and soft copies)				✓
22.	Book publication in conferences/ proceedings				✓
23.	Extension activities	✓			



MUSLIM ARTS COLLEGE

(Affiliated to Mahatma Jyoti Basu University, Trivandrum)
Achaglamandayam, Thiruvithancode - 629 174, K.R. Dist.

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

24.	Awards and recognition(staff and students)	Nil			
25.	Stock register	✓			
26.	Dept. library register, lib. Book Issue register	✓			
27.	Student's attendance register, late register, sick register	✓			
28.	Annual academic report	✓			
29.	Students placement details			✓	
30.	Qualifying examination (SET, NET)	Nil			
31.	Students progressing higher education		✓		
32.	Board of studies, Evaluation process, question setting				✓
33.	Alumni details		✓		
34.	PTA details		✓		
35.	Circulars(college, university)	✓			
36.	Rank list	✓			
37.	Mentor Mentee		✓		
38.	Laboratory manual for all courses (science)	Nil			
39.	Remedial classes conducted for students	✓			
40.	Feedback(online)	✓			
41.	MoU details	Nil			
42.	Academic Plan		✓		
43.	Vision Mission				
44.	Department Policies	✓			
45.	Elective paper allocation details	✓			
46.	Scholar's details in research departments	✓			



MUSLIM ARTS COLLEGE

(Affiliated to Mahomedan Sundarar University, Thiruvallur)
Azhagameendupam, Thiruvallur - 629 174, K.K. Dist.

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

Remarks/ Suggestions:

Proper maintenance of work load and Master Timetable is observed.
Faculty members should encourage the students for their higher education and placements.

Dr. K.S. Dhanya, M.Sc. in Zoology
- Assistant Professor
Department of Zoology
Sree Devi Eswari Women's College
Puthuchural, Kanyakumari Dist. - 744 240

Signature of External Auditor



MUSLIM ARTS COLLEGE

(Affiliated to Maronmaniam Sundaranar University, Tiruchchirappalli)
Achagiamandapam, Thiruvithancode - 629 174, K.K. Dist.

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

IQAC EXTERNAL ACADEMIC AUDIT

Name of Auditor: Dr. R.S. Divya

Date: 24/03/2022

Designation & Address: Assistant Professor

Sree Devi Kumari Women's College

Department: Bowmania

Sl.No	Files	Good	Satisfactory	Poor	Not ready
1.	Academic Calendar	✓			
2.	Syllabus	✓			
3.	Dept. meeting Minutes	✓			
4.	Dept. Activities	✓			
5.	Work load	✓			
6.	Work allocation	✓			
7.	Master Time table	✓			
8.	Field work/ project/internship	✓			
9.	List of courses	✓			
10.	Students name list(Data entry sheet)		✓		
11.	Student's category list (SC, ST, OC, BC....)		✓		
12.	Teachers list (Resume, certificate copies, publication,)		✓		
13.	Internal exam timetable, question paper, mark statement, university mark statement, result analysis, Internal answer sheet	✓			
14.	Programme outcome, course outcome	✓			
15.	Pass percentage	✓			
16.	Online survey Excel for students (print out)		✓		
17.	Work diary	✓			
18.	Outgoing students list		✓		
19.	Government fund project	Nil			
20.	Seminar, workshop, conferences conducted by department	✓			
21.	Paper publication in journals (hard and soft copies)	✓			
22.	Book publication in conferences/ proceedings		✓		
23.	Extension activities		✓		



MUSLIM ARTS COLLEGE

(Affiliated to Mahatma Jyoti Basu University, Tirunelveli)
Achagalandapam, Thiruvithancode - 629 174, N.K. Dist.

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

24.	Awards and recognition(staff and students)		✓		
25.	Stock register		✓		
26.	Dept. library register, lib. Book issue register		✓		
27.	Student's attendance register, late register, sick register	✓			
28.	Annual academic report			✓	
29.	Students placement details		✓		
30.	Qualifying examination (SET, NET)		✓		
31.	Students progressing higher education	✓			
32.	Board of studies, Evaluation process, question setting		✓		
33.	Alumni details	✓			
34.	PTA details	✓			
35.	Circulars(college, university)	✓			
36.	Rank list		✓		
37.	Mentor Mentee	✓			
38.	Laboratory manual for all courses (science)	Nil			
39.	Remedial classes conducted for students		✓		
40.	Feedback(online)	✓			
41.	MoU details	✓			
42.	Academic Plan	✓			
43.	Vision Mission	✓			
44.	Department Policies	✓			
45.	Elective paper allocation details	✓			
46.	Scholar's details in research departments	✓			



MUSLIM ARTS COLLEGE

(Affiliated to Manonmaniam Sundaranar University, Tirunelveli)
Ashagamandapam, Thiruvithankode - 629 174, K.R. Dist.

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

Remarks/ Suggestions:

Proper maintenance of workload and timetable is observed.

Faculty members can publish their academic articles in UAI care list journals.

Dr. R.S. DHANYA, M.A., M.Phil., M.Ed.
- Assistant Professor
Department of Zoology
Jeeva Devi Women's College
Puthuthurai, Sankaragudi Dist. Tamil Nadu

Signature of External Auditor



MUSLIM ARTS COLLEGE

(Affiliated to Maranmathan Sundarajar University, Tiruvelveli)
Azhagiomondapam, Thiruvethanadu - 629 174, K.K. Dist.

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

IQAC EXTERNAL ACADEMIC AUDIT

Name of Auditor: Dr. R. S. Divya

Date: 24/03/2023

Designation & Address: Assistant Professor
Sree Devi Kumari Women's College

Department: Fashion Technology

SlNo	Files	Good	Satisfactory	Poor	Not ready
1.	Academic Calendar	✓			
2.	Syllabus	✓			
3.	Dept. meeting Minutes	✓			
4.	Dept. Activities	✓			
5.	Work load	✓			
6.	Work allocation	✓			
7.	Master Time table	✓			
8.	Field work/ project/internship	✓			
9.	List of courses	✓			
10.	Students name list(Data entry sheet)	✓			
11.	Student's category list (SC, ST, OC, BC....)	✓			
12.	Teachers list (Resume, certificate copies, publication.)	✓			
13.	Internal exam timetable, question paper, mark statement, university mark statement, result analysis, Internal answer sheet	✓			
14.	Programme outcome, course outcome	✓			
15.	Pass percentage	✓			
16.	Online survey Excel for students (print out)	✓			
17.	Work diary	✓			
18.	Outgoing students list	✓			
19.	Government fund project	✓			
20.	Seminar, workshop, conferences conducted by department	✓			
21.	Paper publication in journals (hard and soft copies)	Nil			
22.	Book publication in conferences/ proceedings	Nil			
23.	Extension activities	✓			



MUSLIM ARTS COLLEGE

(Affiliated to Mahatma Gandhi Sundararam University, Tirunelveli)
Azhagiamaadagam, Thiruvithancode - 629 174, K.K. Dist.

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

24.	Awards and recognition(staff and students)	Nil			
25.	Stock register	✓			
26.	Dept. library register, lib. Book issue register	✓			
27.	Student's attendance register, late register, sick register	✓			
28.	Annual academic report		✓		
29.	Students placement details		✓		
30.	Qualifying examination (SET, NET)	Nil			
31.	Students progressing higher education		✓		
32.	Board of studies, Evaluation process, question setting	✓			
33.	Alumni details	✓			
34.	PTA details	✓			
35.	Circulars(college, university)	✓			
36.	Rank list	✓			
37.	Mentor Mentee	✓			
38.	Laboratory manual for all courses (science)	Nil			
39.	Remedial classes conducted for students	✓			
40.	Feedback(online)	✓			
41.	MoU details	✓			
42.	Academic Plan	✓			
43.	Vision Mission	✓			
44.	Department Policies	✓			
45.	Elective paper allocation details	✓			
46.	Scholar's details in research departments	✓			

Remarks/ Suggestions:

There is a proper maintenance of
curriculum planning.

A summary report of slow learners
and the reports on remedial classes needs to be given.



Dr. R.S. George, M.A., M.Phil., Ph.D.
- Assistant Professor
Department of Zoology
Sree Devi Muslim Women's College
Kuthuvuri, Kanyakumari Dist - 744024

Signature of External Auditor

**IQAC EXTERNAL ACADEMIC AUDIT**Name of Auditor: *Dr. R.S. Divya*Date: *27/3/2020*Designation & Address: *Asst Professor,
Sree Devi Kumari Women's college**Department: Mathematics*

Sl.No	Files	Good	Satisfactory	Poor	Not ready
1.	Academic Calendar	✓			
2.	Syllabus	✓			
3.	Dept. meeting Minutes	✓			
4.	Dept. Activities	✓			
5.	Work load	✓			
6.	Work allocation	✓			
7.	Master Time table	✓			
8.	Field work/ project/internship	✓			
9.	List of courses	✓			
10.	Students name list(Data entry sheet)	✓			
11.	Student's category list (SC, ST, OC, BC...)	✓			
12.	Teachers list (Resume, certificate copies, publication.)	✓			
13.	Internal exam timetable, question paper, mark statement, university mark statement, result analysis, Internal answer sheet	✓			
14.	Programme outcome, course outcome	✓			
15.	Pass percentage	✓			
16.	Online survey Excel for students (print out)	✓			
17.	Work diary	✓			
18.	Outgoing students list	✓			
19.	Government fund project	Nil			
20.	Seminar, workshop, conferences conducted by department	✓			
21.	Paper publication in journals (hard and soft copies)	✓			
22.	Book publication in conferences/proceedings	✓			
23.	Extension activities	✓			



MUSLIM ARTS COLLEGE

(Affiliated to Hainamandam Suidorana University, Tirunelveli)
Ashgiamandam, Thiruvithankode - 620 174, K.R., Dist.

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

24.	Awards and recognition(staff and students)	Nil			
25.	Stock register	✓			
26.	Dept. library register, lib. Book issue register	✓			
27.	Student's attendance register, late register, sick register	✓			
28.	Annual academic report	✓			
29.	Students placement details	✓			
30.	Qualifying examination (SET, NET)	Nil			
31.	Students progressing higher education	✓			
32.	Board of studies, Evaluation process, question setting	✓			
33.	Alumni details	✓			
34.	PTA details	✓			
35.	Circulars(college, university)	✓			
36.	Rank list	✓			
37.	Mentor Mentee	✓			
38.	Laboratory manual for all courses (science)	Nil			
39.	Remedial classes conducted for students	✓			
40.	Feedback(online)	✓			
41.	MoU details	Nil			
42.	Academic Plan	✓			
43.	Vision Mission	✓			
44.	Department Policies	✓			
45.	Elective paper allocation details	✓			✓
46.	Scholar's details in research departments	Nil			



MUSLIM ARTS COLLEGE

(Affiliated to Mahasarakam Sundararam University, Tiruvelli)
Azhagiamandapam, Thiruvithancode - 629 174, K.R. Dist.

INTERNAL QUALITY ASSURANCE CELL

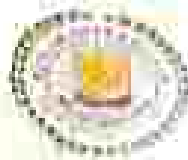
(IQAC)

Remarks/ Suggestions:

Work load, Work allocation, Time Table, Work diary are effectively managed.
Encourage students to seek higher education and explore more job opportunity.

Dr. B.S. Dhirga, B.Sc. in Zoology
- Assistant Professor
Department of Zoology
Sree Devi Kumar Women's College
Kattakomatt, Kattakomatt Dist., Tamil Nadu

Signature of External Auditor



MUSLIM ARTS COLLEGE

(Affiliated to Mohammed Ali Islamic University, Durgam Cheru)
Acharya Nagarajapuram, Thiruvananthapuram - 695 114, K. E. 004

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

IQAC EXTERNAL ACADEMIC AUDIT

Name of Auditor: *Dr R S Dhanya*

Date: *27/03/2020*

Designation & Address: *Asst Prof*
3802 Devi Kumari women's college

Department : *BBA*

Sl.No	Files	Good	Satisfactory	Poor	Not ready
1.	Academic Calendar	✓			
2.	Syllabus	✓			
3.	Dept. meeting Minutes	✓			
4.	Dept. Activities		✓		
5.	Work load	✓			
6.	Work allocation	✓			
7.	Master Time table	✓			
8.	Field work/ project/interndip		✓		
9.	List of courses	✓			
10.	Students name list(Data entry sheet)	✓			
11.	Student's category list (SC, ST, OC, BC...)	✓			
12.	Teachers list (Resume, certificate copies, publication.)		✓		
13.	Internal exam timetable, question paper, mark statement, university mark statement, result analysis, Internal answer sheet	✓			
14.	Programme outcome, course outcome	✓			
15.	Pass percentage	✓			
16.	Online survey Excel for students (print out)	✓			
17.	Work diary	✓			
18.	Outgoing students list	✓			
19.	Government fund project	N/A			
20.	Seminar, workshop, conferences conducted by department			✓	
21.	Paper publication in Journals (hard and soft copies)				✓
22.	Book publication in conferences/ proceedings				✓
23.	Extension activities	✓			

24.	Awards and recognition(staff and students)	Nil			
25.	Stock register	✓			
26.	Dept. library register, lib. Book issue register	✓			
27.	Student's attendance register, late register, sick register	✓			
28.	Annual academic report	✓			
29.	Students placement details		✓		
30.	Qualifying examination (SET, NET)	Nil			
31.	Students progressing higher education		✓		
32.	Board of studies, Evaluation process, question setting				✓
33.	Alumni details	✓			
34.	PTA details	✓			
35.	(Circulars(college, university))	✓			
36.	Rank list		✓		
37.	Mentor Mentee	✓			
38.	Laboratory manual for all courses (science)	Nil			
39.	Remedial classes conducted for students		✓		
40.	Feedback(online)		✓		
41.	Mol details	Nil			
42.	Academic Plan	✓			
43.	Vision Mission	✓			
44.	Department Policies		✓		
45.	Elective paper allocation details	✓			
46.	Scholar's details in research departments	✓			

Remarks/ Suggestions:

Faculty members are recommended to participate actively in FDP and refresher course
It is suggested to arrange an Industrial visit/field visit for students.



Dr. A.S. Dileep, M.Sc. in Zoology
Assistant Professor
Department of Zoology
Sree Devi Ahamam Women's College
Puthupuzha, Ernakulam Dist - Talasseri P.O.

Signature of External Auditor

**IQAC EXTERNAL ACADEMIC AUDIT**Name of Auditor: *Dr. R.S. Dhyya*Date: *27/03/2020*Designation & Address: *Asst professor, Sree Devi kumari college*
Department : Physics

Sl.No	Files	Good	Satisfactory	Poor	Not ready
1.	Academic Calendar	✓			
2.	Syllabus	✓			
3.	Dept. meeting Minutes	✓			
4.	Dept. Activities	✓			
5.	Work load	✓			
6.	Work allocation	✓			
7.	Master Time table	✓			
8.	Field work/ project/internship	✓			
9.	List of courses	✓			
10.	Students name list(Data entry sheet)	✓			
11.	Student's category list (SC, ST, OC, BC...)	✓			
12.	Teachers list (Resume, certificate copies, publication.)	✓			
13.	Internal exam timetable, question paper, mark statement, university mark statement, result analysis, Internal answer sheet.	✓			
14.	Programme outcome, course outcome	✓			
15.	Pass percentage	✓			
16.	Online survey Excel for students (print out)	✓			
17.	Work diary	✓			
18.	Outgoing students list	✓			
19.	Government fund project	Nil			
20.	Seminar, workshop, conferences conducted by department	✓			
21.	Paper publication in journals (hard and soft copies)	✓			
22.	Book publication in conferences/proceedings	✓			
23.	Extension activities	✓			



24.	Awards and recognition(staff and students)	✓		
25.	Stock register	✓		
26.	Dept. library register, lib, Book issue register	✓		
27.	Student's attendance register, late register, sick register	✓		
28.	Annual academic report	✓		
29.	Students placement details	✓		
30.	Qualifying examination (SET, NET)	Nil		
31.	Students progressing higher education	✓		
32.	Board of studies, Evaluation process, question setting	✓		
33.	Alumni details	✓		
34.	PTA details	✓		
35.	Circulars(college, university)	✓		
36.	Rank list	✓		
37.	Mentor Mentee	✓		
38.	Laboratory manual for all courses (science)	✓		
39.	Remedial classes conducted for students	✓		
40.	Feedback(online)	✓		
41.	MofI details	Nil		
42.	Academic Plan	✓		
43.	Vision Mission	✓		
44.	Department Policies	✓		
45.	Elective paper allocation details	✓		
46.	Scholar's details in research departments	✓		



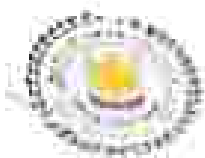
Remarks/ Suggestions:

Presentation of Curriculum Planning
and work diary is effectively
maintained.
Record of laboratory stock is in a
good order.

Dr. R.S. Divya, M.Phil, M.Ed, M.A.
- Assistant Professor
Department of Zoology

3rd Floor, Ezhumalai Women's College
Puthucherry, Kanyakumari Dist., Tamil Nadu

Signature of External Auditor:



IQAC EXTERNAL ACADEMIC AUDIT

Name of Auditor: DY R. S. Divya

Date: 27/03/2020

Designation & Address: Assistant Professor
Stree Devikumar Women's College

Department: Commerce

Sl.No	Files	Good	Satisfactory	Poor	Not ready
1.	Academic Calendar	✓			
2.	Syllabus	✓			
3.	Dept. meeting Minutes		✓		
4.	Dept. Activities		✓		
5.	Work load	✓			
6.	Work allocation	✓			
7.	Master Time table	✓			
8.	Field work/ project/internship	✓			
9.	List of courses	✓			
10.	Students name list(Data entry sheet)	✓			
11.	Student's category list (SC, ST, OC, BC.....)	✓			
12.	Teachers list (Resume, certificate copies, publication.)		✓		
13.	Internal exam timetable, question paper, mark statement, university mark statement, result analysis, Internal answer sheet	✓			
14.	Programme outcome, course outcome	✓			
15.	Pass percentage	✓			
16.	Online survey Excel for students (print out)		✓		
17.	Work diary	✓			
18.	Outgoing students list	✓			
19.	Government fund project	N/A			
20.	Seminar, workshop, conferences conducted by department		✓		
21.	Paper publication in journals (hard and soft copies)		✓		
22.	Book publication in conferences/proceedings		✓		
23.	Extension activities				✓



MUSLIM ARTS COLLEGE

(Affiliated to Mannamuniam Sundaranar University, Tiruvelai)
Azhagiemandapam, Thiruvethancode - 629 174, K.K. Dist.

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

24.	Awards and recognition(staff and students)			✓	
25.	Stock register		✓		
26.	Dept. library register, lib. Book issue register	✓			
27.	Student's attendance register, late register, sick register	✓			
28.	Annual academic report				✓
29.	Students placement details				✓
30.	Qualifying examination (SET, NET)		✓		
31.	Students progressing higher education		✓		
32.	Board of studies, Evaluation process, question setting		✓		
33.	Alumni details		✓		
34.	PTA details		✓		
35.	Circulars(college, university)		✓		
36.	Rank list		✓		
37.	Mentor Mentee		✓		
38.	Laboratory manual for all courses (science)	Not			
39.	Remedial classes conducted for students		✓		
40.	Feedback(online)		✓		
41.	MoU details		✓		
42.	Academic Plan	✓			
43.	Vision Mission	✓			
44.	Department Policies	✓			
45.	Elective paper allocation details	✓			
46.	Scholar's details in research departments	✓			



Remarks/Suggestions:

Faculty members are motivated to improve their e-Content.

Stock Register is maintained properly.

Dr. R.S. Dnyana, M.A., M.Phil., Ph.D.
Assistant Professor
Department of Zoology
Vivek Daye Kumar Mahavidyalaya
Kandhar, Kankadambli Dist. Nashik

Signature of External Auditor



IQAC EXTERNAL ACADEMIC AUDIT

Name of Auditor: Dr. R. S. Dhivya

Date: 27/3/2020

Designation & Address: Asst Professor, Sree Devi Kumari college

Department: Fashion Technology

Sl.No	Files	Good	Satisfactory	Poor	Not ready
1.	Academic Calendar	✓			
2.	Syllabus	✓			
3.	Dept. meeting Minutes	✓			
4.	Dept. Activities	✓			
5.	Work load	✓			
6.	Work allocation	✓			
7.	Master Time table	✓			
8.	Field work/ project/internship	✓			
9.	List of courses	✓			
10.	Students name list(Data entry sheet)	✓			
11.	Student's category list (SC, ST, OC, BC....)	✓			
12.	Teachers list (Resume, certificate copies, publication,)	✓			
13.	Internal exam timetable, question paper, mark statement, university mark statement, result analysis, Internal answer sheet	✓			
14.	Programme outcome, course outcome	✓			
15.	Pass percentage	✓			
16.	Online survey Excel for students (print out)	✓			
17.	Work diary	✓			
18.	Outgoing students list	✓			
19.	Government fund project	Nil			
20.	Seminar, workshop, conferences conducted by department	✓			
21.	Paper publication in journals (hard and soft copies)	Nil			
22.	Book publication in conferences/ proceedings	Nil			
23.	Extension activities	✓			

MUSLIM ARTS COLLEGE

(affiliated to Mahatma Gandhi University, Tiruvananthapuram)
 Azhagi Mandapam, Thiruvithankode - 620 114, K.K. Dist.

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

24.	Awards and recognition(staff and students)	✓			
25.	Stock register	✓			
26.	Dept. library register, lib. Book issue register	✓			
27.	Student's attendance register, late register, sick register	✓			
28.	Annual academic report		✓		
29.	Students placement details		✓		
30.	Qualifying examination (SET, NET)	Nil			
31.	Students progressing higher education	✓			
32.	Board of studies, Evaluation process, question setting	✓			
33.	Alumni details	✓			
34.	PTA details	✓			
35.	Circulars(college, university)	✓			
36.	Rank list	✓			
37.	Mentor-Mentee	✓			
38.	Laboratory manual for all courses (science)	✓			
39.	Remedial classes conducted for students	✓			
40.	Feedback(online)	✓			
41.	MoU details	✓			
42.	Academic Plan	✓			
43.	Vision/Mission	✓			
44.	Department Policies	✓			
45.	Elective paper allocation details	✓			
46.	Scholar's details in research departments	✓			

Remarks/ Suggestions:

Students are encouraged for their higher education and placement in future. Curriculum Planning and Class work files are managed efficiently.



Dr. R.S. Dileep, M.A., M.Sc., Ph.D.

- Assistant Professor

Department of Zoology

Shree Devi Kumari Women College

Puthuchira, Kanyakumari Dist., Tamil Nadu

Signature of External Auditor





IQAC EXTERNAL ACADEMIC AUDIT

Name of Auditor: *Dr. R.S. Donye*

Date: *29/03/2019*

Designation & Address: *Assistant Professor
Sree Devi Munniam Women's College*

Department: *Mathematics*

Sl.No	Files	Good	Satisfactory	Poor	Not ready
1.	Academic Calendar	✓			
2.	Syllabus	✓			
3.	Dept. meeting Minutes	✓			
4.	Dept. Activities	✓			
5.	Work load	✓			
6.	Work allocation	✓			
7.	Master Time table	✓			
8.	Field work/ project/internship	✓			
9.	List of courses	✓			
10.	Students name list(Data entry sheet)	✓			
11.	Student's category list (SC, ST, OC, BC....)	✓			
12.	Teachers list (Resume, certificate copies, publication.)	✓			
13.	Internal exam timetable, question paper, mark statement, university mark statement, result analysis, Internal answer sheet	✓			
14.	Programme outcome, course outcome	✓			
15.	Pass percentage	✓			
16.	Online survey Excel for students (print out)	✓			
17.	Work diary	✓			
18.	Outgoing students list	✓			
19.	Government fund project	Nil			
20.	Seminar, workshop, conferences conducted by department	✓			
21.	Paper publication in journals (hard and soft copies)	✓			
22.	Book publication in conferences/proceedings	✓			
23.	Extension activities	✓			



MUSLIM ARTS COLLEGE

(Affiliated to Manonmaniam Sundaranar University, Tirunelveli)
Azhagameundepam, Thiruvithancode - 629 174, K.K. Dist.

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

24.	Awards and recognition(staff and students)	Nil			
25.	Stock register	✓			
26.	Dept. library register, lib. Book issue register	✓			
27.	Student's attendance register, late register ,sick register	✓			
28.	Annual academic report	✓			
29.	Students placement details	Nil			
30.	Qualifying examination (SET, NET)	Nil			
31.	Students progressing higher education	✓			
32.	Board of studies, Evaluation process, question setting	✓			
33.	Alumni details	✓			
34.	FIA details	✓			
35.	Circulars(college, university)	✓			
36.	Rank list	Nil			
37.	Mentor Mentee	✓			
38.	Laboratory manual for all courses (science)	Nil			
39.	Remedial classes conducted for students	✓			
40.	Feedback(online)	✓			
41.	MoU details	Nil			
42.	Academic Plan	✓			
43.	Vision Mission	✓			
44.	Department Policies	✓			
45.	Elective paper allocation details	✓			
46.	Scholar's details in research departments	Nil			



MUSLIM ARTS COLLEGE

(Affiliated to Mahammadiyah Sundarasar University, Thiruvananthapuram, Thiruvananthapuram, Thiruvananthapuram - 828 174, K. K. Dist.)

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

Remarks/ Suggestions:

Presentation of work diary and curriculum management are effectively handled.

Faculty can enhance their potential by publishing in UGC Core Journals.

Dr. K. S. Othaya, B.Sc. in Zoology
- Assistant Professor
Department of Zoology
Sree Devi Ezhara Women's College
Puththurai, Kanyakumari Dist. - 744024

Signature of External Auditor



MUSLIM ARTS COLLEGE

(Affiliated to Mahanambam Sundareshwar University, Tirunelveli)
Achappalamandapam, Thiruvithancode - 629 174, K.K. Dist.

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

IQAC EXTERNAL ACADEMIC AUDIT

Name of Auditor: *Dr. R.S. Divya*

Date: *29/03/2019.*

Designation & Address: *Assistant Professor,*

Department: *Physics*
St. Jean Devi Kumari Women's College.

Sl.No	Files	Good	Satisfactory	Poor	Not ready
1.	Academic Calendar	✓			
2.	Syllabus	✓			
3.	Dept. meeting Minutes	✓			
4.	Dept. Activities	✓			
5.	Work load	✓			
6.	Work allocation	✓			
7.	Master Time table	✓			
8.	Field work/ project/internship	✓			
9.	List of courses	✓			
10.	Students name list(Data entry sheet)	✓			
11.	Student's category list (SC, ST, OC, BC...)	✓			
12.	Teachers list (Resume, certificate copies, publication,)	✓			
13.	Internal exam timetable, question paper, mark statement, university mark statement, result analysis, Internal answer sheet	✓			
14.	Programme outcome, course outcome	✓			
15.	Pass percentage	✓			
16.	Online survey Excel for students (print out)	✓			
17.	Work diary	✓			
18.	Outgoing students list	✓			
19.	Government fund project	<i>Nil</i>			
20.	Seminar, workshop, conferences conducted by department	✓			
21.	Paper publication in Journals (hard and soft copies)	✓			
22.	Book publication in conferences/proceedings	✓			
23.	Extension activities	✓			



MUSLIM ARTS COLLEGE

(Affiliated to Manonmaniam Sundaranar University, Tirunelveli)
Azhaglemandapam, Thiruvithancode - 626 174, K.N. Dist.

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

24.	Awards and recognition(staff and students)	✓			
25.	Stock register	✓			
26.	Dept. library register, lib. Book issue register	✓			
27.	Student's attendance register, late register ,sick register	✓			
28.	Annual academic report	✓			
29.	Students placement details	✓			
30.	Qualifying examination (SET, NET)	Nil			
31.	Students progressing higher education	✓			
32.	Board of studies, Evaluation process, question setting	✓			
33.	Alumni details	✓			
34.	PTA details	✓			
35.	Circulars(college, university)	✓			
36.	Rank list	✓			
37.	Mentor Mentee	✓			
38.	Laboratory manual for all courses (science)	✓			
39.	Remedial classes conducted for students	✓			
40.	Feedback(online)	✓			
41.	MoU details	Nil			
42.	Academic Plan	✓			
43.	Vision Mission	✓			
44.	Department Policies	✓			
45.	Elective paper allocation details	✓			
46.	Scholar's details in research departments	✓			



MUSLIM ARTS COLLEGE

(Affiliated to Mohammaniam Sundararam University, Thiruvelli)
Achalamandapam, Thiruvethanore - 620 174, K.A. Dist.

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

Remarks/ Suggestions:

The record of furniture and ~~stock~~
stocks are in a good order.

There is a proper maintenance of
curriculum planning, workload, work diary
and matter tractable.

Dr. R.S. Dhyeg, M.A., M.Phil., M.Ed.
Assistant Professor
Department of Zoology
Sree Devi Suman Womens College
Porakkur, Kanyakumari Dist., Tamil Nadu.

Signature of External Auditor



MUSLIM ARTS COLLEGE

(Affiliated to Marhammalam Sundaranar University, Tiruchelvi)
Azhaglamandapam, Thiruvithancode - 622 174, K.K. Dist.

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

IQAC EXTERNAL ACADEMIC AUDIT

Name of Auditor: *Dr. R.S. Arumugam*

Date: *29/05/2019*

Designation & Address: *Assistant Professor
Sri Devi Admasai Women's College.*

Department: *Commerce*

Sl.No	Files	Good	Satisfactory	Poor	Not ready
1.	Academic Calendar	✓			
2.	Syllabus	✓			
3.	Dept. meeting Minutes	✓			
4.	Dept. Activities	✓			
5.	Work load	✓			
6.	Work allocation	✓			
7.	Master Time table	✓			
8.	Field work/ project/Internship	✓			
9.	List of courses	✓			
10.	Students name list(Data entry sheet)		✓		
11.	Student's category list (SC, ST, OC, BC....)		✓		
12.	Teachers list (Resume, certificate copies, publication,)	✓			
13.	Internal exam timetable, question paper, mark statement, university mark statement, result analysis, Internal answer sheet	✓			
14.	Programme outcome, course outcome	✓			
15.	Pass percentage	✓			
16.	Online survey Excel for students (print out)	✓			
17.	Work diary		✓		
18.	Outgoing students list	✓			
19.	Government fund project	✓			
20.	Seminar, workshop, conferences conducted by department	✓			
21.	Paper publication in journals (hard and soft copies)		✓		
22.	Book publication in conferences/ proceedings	✓			
23.	Extension activities	✓			



MUSLIM ARTS COLLEGE

(Affiliated to Mahanarayan Sundararaj University, Tiruchervellur)
Azhaglemundapuram, Thiruvethanur - 626 174, K.R. Dist.

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

24.	Awards and recognition (staff and students)	✓			
25.	Stock register	✓			
26.	Dept. library register, lib. Book issue register	✓			
27.	Student's attendance register, late register, sick register		✓		
28.	Annual academic report		✓		
29.	Students placement details	✓			
30.	Qualifying examination (SET, NET)	✓			
31.	Students progressing higher education		✓		
32.	Board of studies, Evaluation process, question setting	✓			
33.	Alumni details	✓			
34.	PTA details	✓			
35.	Circulars (college, university)	✓			
36.	Rank list	✓			
37.	Mentor Mentee	✓			
38.	Laboratory manual for all courses (science)	Not			
39.	Remedial classes conducted for students		✓		
40.	Feedback (online)	✓			
41.	MoU details		✓		
42.	Academic Plan	✓			
43.	Vision Mission	✓			
44.	Department Policies	✓	✓		
45.	Elective paper allocation details	✓			
46.	Scholar's details in research departments	✓			



MUSLIM ARTS COLLEGE

(Affiliated to Manonmaniam Sundaranar University, Tirunelveli)
Azhaglamendapam, Thiruvithancode - 620 174, K.K. Dist.

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

Remarks/ Suggestions:

A summary report for remedial classes targeting slow learners needs to be generated.

The faculty Profile is impeccable.

Dr. R.S. Chitra, M.A., M.Phil., Ph.D.
- Assistant Professor
Department of Zoology
Sree Devi Ezhum Women's College
Puthuthurai, Ramanakuram Dist - Tamil Nadu

Signature of External Auditor



MUSLIM ARTS COLLEGE

(Affiliated to Maryamathilam Sathyanarayana University, Tirunelveli)
Achuthanandapuram, Thiruvilhanthode - 620 174, K. K. Dist.

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

IQAC EXTERNAL ACADEMIC AUDIT

Name of Auditor: *Dr. R. S. Shriya*

Date: *29/03/2019*

Designation & Address: *Assistant Professor
Sree-Devi's Krishna's College*

Department : *BBA*

SLNo	Files	Good	Satisfactory	Poor	Not ready
1.	Academic Calendar	✓			
2.	Syllabus	✓			
3.	Dept. meeting Minutes	✓			
4.	Dept. Activities		✓		
5.	Work load	✓			
6.	Work allocation	✓			
7.	Master Time table	✓			
8.	Field work/ project/ Internship	✓			
9.	List of courses		✓		
10.	Students name list(Data entry sheet)	✓			
11.	Student's category list (SC, ST, OC, BC...)	✓			
12.	Teachers list (Resume, certificate copies, publication.)		✓		
13.	Internal exam timetable, question paper, mark statement, university mark statement, result analysis, Internal answer sheet	✓			
14.	Programme outcome, course outcome	✓			
15.	Pass percentage	✓			
16.	Online survey Excel for students (print out)		✓		
17.	Work diary		✓		
18.	Outgoing students list	✓			
19.	Government fund project	NIL			
20.	Seminar, workshop, conferences conducted by department			✓	
21.	Paper publication in journals (hard and soft copies)				✓
22.	Book publication in conferences/ proceedings				✓
23.	Extension activities	✓			



MUSLIM ARTS COLLEGE

(Affiliated to Periyar Maniammai University, Tiruchirappalli)
Azhagamandapam, Thiruvananthapuram - 620 174, K.W. Dist.

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

24.	Awards and recognition(staff and students)	Nil			
25.	Stock register	✓			
26.	Dept. library register, lib. Book issue register	✓			
27.	Student's attendance register, late register, sick register	✓			
28.	Annual academic report		✓		
29.	Students placement details			✓	
30.	Qualifying examination (SET, NET)	Nil			
31.	Students progressing higher education		✓		
32.	Board of studies, Evaluation process, question setting				✓
33.	Alumni details		✓		
34.	PFA details	✓			
35.	Circulars(college, university)	✓			
36.	Rank list		✓		
37.	Mentor Mentee	✓			
38.	Laboratory manual for all courses (science)	Nil			
39.	Remedial classes conducted for students	✓			
40.	Feedback(online)	✓			
41.	MoU details	Nil			
42.	Academic Plan		✓		
43.	Vision Mission	✓			
44.	Department Policies	✓			
45.	Elective paper allocation details	✓			
46.	Scholar's details in research departments	✓			



Remarks/ Suggestions:

Curriculum Planning is effectively done

Faculty members are encouraged to improve their e-contents.

Dr. R.S. Dharma, M.A., M.Sc., Ph.D.
Assistant Professor
Department of Zoology
Sree Devi Kumari Women College
Puduchuru, Karaikal Dist., Tamil Nadu

Signature of External Auditor



MUSLIM ARTS COLLEGE

(Affiliated to Narayanaiah Sundararam University, Tumakuru)
Acharya Nagarajapuram, Thiruvananthapuram - 828 174, K.K. Dist.

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

IQAC EXTERNAL ACADEMIC AUDIT

Name of Auditor: *Dr. R.S. Divya*

Date: *29/03/2019*

Designation & Address: *Assistant Professor,
Vivekananda College for Women's College.*

Department: *Fashion Technology*

Sl.No	Files	Good	Satisfactory	Poor	Not ready
1.	Academic Calendar	✓			
2.	Syllabus	✓✓			
3.	Dept. meeting Minutes	✓✓			
4.	Dept. Activities	✓✓			
5.	Work load	✓✓			
6.	Work allocation	✓✓			
7.	Master Time table	✓✓			
8.	Field work/ project/internship	✓✓			
9.	List of courses	✓✓			
10.	Students name list(Data entry sheet)	✓			
11.	Student's category list (SC, ST, OC, BC...)	✓			
12.	Teachers list (Resume, certificate copies, publication,)	✓			
13.	Internal exam timetable, question paper, mark statement, university mark statement, result analysis, Internal answer sheet	✓			
14.	Programme outcome, course outcome	✓✓			
15.	Pass percentage	✓✓			
16.	Online survey Excel for students (print out)				✓
17.	Work diary		✓		
18.	Outgoing students list	✓			
19.	Government fund project	Nil			
20.	Seminar, workshop, conferences conducted by department	✓			
21.	Paper publication in journals (hard and soft copies)	Nil			
22.	Book publication in conferences/ proceedings	Nil			
23.	Extension activities	✓			



MUSLIM ARTS COLLEGE

(Affiliated to Mambanmam Sunjarana University, Truvethi)
Azhagiamedupam, Thiruvithancode - 629 174, K.K. Dist.

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

24.	Awards and recognition(staff and students)	Nil			
25.	Stock register	✓			
26.	Dept. library register, lib. Book issue register	✓			
27.	Student's attendance register, late register ,sick register	✓			
28.	Annual academic report				✓
29.	Students placement details		✓		
30.	Qualifying examination (SET, NET)				
31.	Students progressing higher education		✓		
32.	Board of studies, Evaluation process, question setting	✓			
33.	Alumni details	✓			
34.	PTA details	✓			
35.	Circulars(college, university)	✓			
36.	Rank list	✓			
37.	Mentor Mentee	✓			
38.	Laboratory manual for all courses (science)	✓			
39.	Remedial classes conducted for students		✓		
40.	Feedback(online)	✓			
41.	MoU details	Nil			
42.	Academic Plan				✓
43.	Vision Mission	✓			
44.	Department Policies				✓
45.	Elective paper allocation details	✓			
46.	Scholar's details in research departments	✓			



MUSLIM ARTS COLLEGE

Affiliated to Mahatma Jyoti Basu University, Thiruvananthapuram
Achaglamandayam, Thiruvananthapuram - 620 114, K.K. Dist.

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

Remarks/ Suggestions:

Proper maintenance of work load and master time table is highly evident. Faculty members are encouraged to actively participate in future FDP Programmes.

Dr. R.S. Dhroya, B.Sc. M.Sc. Ph.D.
- Assistant Professor
Department of Zoology
Sree Devi Kumari Women's College
Puthuchira, Kanyakumari Dist., Tamil Nadu.

Signature of External Auditor



Date: 13/03/2023

IQAC INTERNAL ACADEMIC AUDIT

Name of Auditor: Mrs. H. Jeeva

Department: Tamil

SlNo	Files	Good	Satisfactory	Poor	Not ready
1.	Academic Calendar	✓			
2.	Syllabus	✓			
3.	Dept. meeting Minutes	✓			
4.	Dept. Activities		✓		
5.	Work load	✓			
6.	Work allocation	✓			
7.	Master Time table	✓			
8.	Field work/ project/internship		✓		
9.	List of courses	✓			
10.	Student's name list(Data entry sheet)	✓			
11.	Student's category list (SC, ST, OC, BC....)		✓		
12.	Teachers list (Resume, certificate copies, publication...)		✓		
13.	Internal exam timetable, question paper, mark statement, university mark statement, result analysis, Internal answer sheet	✓			
14.	Programme outcome, course outcome	✓			
15.	Pass percentage	✓			
16.	Online survey Excel for students (print out)	✓			
17.	Work diary		✓		
18.	Outgoing students list	✓			
19.	Government fund project	Not			
20.	Seminar, workshop, conferences conducted by department		✓		
21.	Paper publication in journals (hard and soft copies)		✓		
22.	Book publication in conferences/ proceedings	Not	✓		



MUSLIM ARTS COLLEGE

(Affiliated to Mahanambam Sankarajana University, Thiruvellur)
Ashagamendapam, Thiruvananthapuram - 620 174, K.A. Dist.

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

23.	Extension activities		✓		
24.	Awards and recognition (staff and students)		✓		
25.	Stock register	✓			
26.	Dept. library register, lib. Book issue register	✓			
27.	Student's attendance register, late register, sick register	✓			
28.	Annual academic report		✓		
29.	Students placement details			✓	
30.	Qualifying examination (SET, NET)	✓			
31.	Students progressing higher education	✓			
32.	Board of studies, Evaluation process, question setting		✓		
33.	Alumni details		✓		
34.	PTA details		✓		
35.	Circulars(college, university)	✓			
36.	Rank list		✓		
37.	Mentor Merit		✓		
38.	Laboratory manual for all courses (science)	Not			
39.	Remedial classes conducted for students	✓			
40.	Feedback(online)	✓			
41.	MoU details	Not			
42.	Academic Plan		✓		
43.	Vision Mission		✓		
44.	Department Policies		✓		
45.	Elective paper allocation details	✓			
46.	Scholar's details in research departments	✓			

1-10/11/2019
18/11/2019



MUSLIM ARTS COLLEGE

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Acharyapattanam, Thiruvananthapuram - 620 174, K. K. DIST.

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

Date: 13.03.2024

IQAC INTERNAL ACADEMIC AUDIT

Name of Auditor: *Dr. T. Kumaran*

Department: *English*

Sl.No	Files	Good	Satisfactory	Poor	Not ready
1.	Academic Calendar	✓			
2.	Syllabus	✓			
3.	Dept. meeting Minutes	✓			
4.	Dept. Activities	✓			
5.	Work load	✓			
6.	Work allocation	✓			
7.	Master Time table	✓			
8.	Field work/ project/internship	✓			
9.	List of courses	✓			
10.	Student's name list(Data entry sheet)	✓			
11.	Student's category list (SC, ST, OC, BC...)	✓			
12.	Teachers list (Resume, certificate copies, publication...)	✓			
13.	Internal exam timetable, question paper, mark statement, university mark statement, result analysis, Internal answer sheet	✓			
14.	Programs outcome, course outcome	✓			
15.	Pass percentage	✓			
16.	Online survey Excel for students (print out)	✓			
17.	Work diary	✓			
18.	Outgoing students list	✓			
19.	Government fund project	Nil			
20.	Seminar, workshop, conferences conducted by department	✓			
21.	Paper publication in journals (hard and soft copies)	✓			
22.	Book publication in conferences/proceedings	✓			



MUSLIM ARTS COLLEGE

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Azhagiamedupam, Thiruvithancode - 629 174, K. K. Dist.

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

23.	Extension activities	✓			
24.	Awards and recognition (staff and students)		✓		
25.	Stock register	✓			
26.	Dept. library register, lib. Book issue register	✓			
27.	Student's attendance register, late register, sick register	✓			
28.	Annual academic report	✓			
29.	Students placement details	✓			
30.	Qualifying examination (SET, NET)		✓		
31.	Students progressing higher education	✓			
32.	Board of studies, Evaluation process, question setting	✓			
33.	Alumni details	✓			
34.	PTA details	✓			
35.	Circulars(college, university)	✓			
36.	Rank list	✓			
37.	Mentor Mentee	✓			
38.	Laboratory manual for all courses (science)	Nil			
39.	Remedial classes conducted for students		✓		
40.	Feedback(online)	✓			
41.	MoU details	✓			
42.	Academic Plan	✓			
43.	Vision Mission	✓			
44.	Department Policies	✓			
45.	Elective paper allocation details	✓			
46.	Scholar's details in research departments	✓			

12/10/2023

11



MUSLIM ARTS COLLEGE

(Affiliated to Mahachandrasekarendra Varma University, Thiruvananthapuram)
Acharyapada, Thiruvithanur - 620 124, K.N. Dist.

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

Date: 14-03-2022

IQAC INTERNAL ACADEMIC AUDIT

Name of Auditor: T. Shesin Mary

Department: Arabic

Sl.No	Files	Good	Satisfactory	Poor	Not ready
1.	Academic Calendar	✓			
2.	Syllabus	✓			
3.	Dept. meeting Minutes	✓			
4.	Dept. Activities		✓		
5.	Work load	✓			
6.	Work allocation		✓		
7.	Master Time table	✓			
8.	Field work/ project/internship	✓			
9.	List of courses	✓			
10.	Student's name list(Data entry sheet)	✓			
11.	Student's category list (SC, ST, OC, BC....)	✓			
12.	Teachers list (Resume, certificate copies, publication...)		✓		
13.	Internal exam timetable, question paper, mark statement, university mark statement, result analysis, Internal answer sheet	✓			
14.	Programme outcome, course outcome	✓			
15.	Pass percentage	✓			
16.	Online survey Excel for students (print out)	✓			
17.	Work diary	✓			
18.	Outgoing students list	✓			
19.	Government fund project				✓
20.	Seminar, workshop, conferences conducted by department	✓			
21.	Paper publication in journals (hard and soft copies)	✓			
22.	Book publication in conferences/ proceedings	✓			



MUSLIM ARTS COLLEGE

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Azhaglamandapam, Thiruvalluvarcode - 628 174, K.K. Dist.

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

23.	Extension activities	✓			
24.	Awards and recognition (staff and students)		✓		
25.	Stock register	✓			
26.	Dept. library register, lib. Book issue register				✓
27.	Student's attendance register, late register, sick register	✓			
28.	Annual academic report	✓			
29.	Students placement details	✓			
30.	Qualifying examination (SET, NET)	✓			
31.	Students progressing higher education	✓			
32.	Board of studies, Evaluation process, question setting	✓			
33.	Alumni details	✓			
34.	PTA details	✓			
35.	Circulars(college, university)	✓			
36.	Rank list	✓			
37.	Mentor Mentee	✓			
38.	Laboratory manual for all courses (science)	✓			
39.	Remedial classes conducted for students	✓			
40.	Feedback(online)	✓			
41.	MoU details	✓			
42.	Academic Plan	✓			
43.	Vision Mission	✓			
44.	Department Policies	✓			
45.	Elective paper allocation details	✓			
46.	Scholar's details in research departments	✓			


19/03/2025



Date: 13/3/2023

IQAC INTERNAL ACADEMIC AUDITName of Auditor: *Mrs. Shreya Mary*Department: *History*

Sl.No	Files	Good	Satisfactory	Poor	Not ready
1.	Academic Calendar	✓			
2.	Syllabus	✓			
3.	Dept. meeting Minutes	✓			
4.	Dept. Activities	✓			
5.	Work load	✓			
6.	Work allocation	✓			
7.	Master Time table	✓			
8.	Field work/ project/internship		✓		
9.	List of courses	✓			
10.	Student's name list(Data entry sheet)	✓			
11.	Student's category list (SC, ST, OC, BC, ...)	✓			
12.	Teachers list (Resume, certificate copies, publication...)	✓			
13.	Internal exam timetable, question paper, mark statement, university mark statement, result analysis, Internal answer sheet	✓			
14.	Programme outcome, course outcome	✓			
15.	Pass percentage	✓			
16.	Online survey Excel for students (print out)	✓			
17.	Work diary	✓			
18.	Outgoing students list	✓			
19.	Government fund project	NIL			
20.	Seminar, workshop, conferences conducted by department	✓			
21.	Paper publication in journals (hard and soft copies)		✓		
22.	Book publication in conferences/proceedings		✓		



23.	Extension activities	✓			
24.	Awards and recognition (staff and students)		✓		
25.	Stock register	✓			
26.	Dept. library register, lib. Book issue register	✓			
27.	Student's attendance register, late register, sick register	✓			
28.	Annual academic report		✓		
29.	Students placement details	Nil			
30.	Qualifying examination (SET, NET)	Nil			
31.	Students progressing higher education		✓		
32.	Board of studies, Evaluation process, question setting		✓		
33.	Alumni details	✓			
34.	PTA details	✓			
35.	Circulars(college, university)	✓			
36.	Rank list	Nil			
37.	Mentor Mentee	✓			
38.	Laboratory manual for all courses (science)	-			
39.	Remedial classes conducted for students		✓		
40.	Feedback(online)		✓		
41.	MoU details		✓		
42.	Academic Plan		✓		
43.	Vision Mission				
44.	Department Policies	✓			
45.	Elective paper allocation details	✓			
46.	Scholar's details in research departments	✓			

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2/03/2023



MUSLIM ARTS COLLEGE

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Azhagapalayam, Thiruvithancode - 629 174, K.K. DIST.

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

Date: 14/3/2023

IQAC INTERNAL ACADEMIC AUDIT

Name of Auditor: *Dr. B.S. Sathya*

Department: *public administration*

Sl.No	Files	Good	Satisfactory	Poor	Not ready
1.	Academic Calendar	✓			
2.	Syllabus	✓			
3.	Dept. meeting Minutes	✓			
4.	Dept. Activities	✓			
5.	Work load	✓			
6.	Work allocation	✓			
7.	Master Time table	✓			
8.	Field work/ project/internship		✓		
9.	List of courses	✓			
10.	Student's name list(Data entry sheet)	✓			
11.	Student's category list (SC, ST, OC, BC...)	✓			
12.	Teachers list (Resume, certificate copies, publication...)	✓			
13.	Internal exam timetable, question paper, mark statement, university mark statement, result analysis, Internal answer sheet	✓			
14.	Programme outcome, course outcome	✓			
15.	Pass percentage	✓			
16.	Online survey Excel for students (print out)	✓			
17.	Work diary				
18.	Outgoing students list	✓			
19.	Government fund project	✓			
20.	Seminar, workshop, conferences conducted by department	✓			
21.	Paper publication in journals (hard and soft copies)	✓			
22.	Book publication in conferences/ proceedings	✓			



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INTERNAL QUALITY ASSURANCE CELL

(IQAC)

23.	Extension activities	✓			
24.	Awards and recognition (staff and students)	✓			
25.	Stock register	✓			
26.	Dept. library register, lib. Book issue register	✓			
27.	Student's attendance register, late register, sick register	✓			
28.	Annual academic report	✓			
29.	Students placement details	✓			
30.	Qualifying examination (SET, NET)	✓			
31.	Students progressing higher education		✓		
32.	Board of studies, Evaluation process, question setting	✓			
33.	Alumni details	✓			
34.	PTA details	✓			
35.	Circulars(college, university)	✓			
36.	Rank list	✓			
37.	Mentor Mentee	✓			
38.	Laboratory manual for all courses (science)	✓			
39.	Remedial classes conducted for students	✓			
40.	Feedback(online)		✓		
41.	MoU details	✓			
42.	Academic Plan	✓			
43.	Vision Mission	✓			
44.	Department Policies	✓			
45.	Elective paper allocation details	✓			
46.	Scholar's details in research departments	✓			

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14/11/23



MUSLIM ARTS COLLEGE

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Azhagiamedupam, Thiruvithancode - 629 174, K.K. Dist.

INTERNAL QUALITY ASSURANCE CELL

IQAC

Date: 15/03/2023

IQAC INTERNAL ACADEMIC AUDIT

Name of Auditor: DY. G. Seema Gopal

Department: BBA

Sl.No	Files	Good	Satisfactory	Poor	Not ready
1.	Academic Calendar	✓			
2.	Syllabus	✓			
3.	Dept. meeting Minutes	✓			
4.	Dept. Activities	✓			
5.	Work load	✓			
6.	Work allocation	✓			
7.	Master Time table	✓			
8.	Field work/ project/internship		✓		
9.	List of courses	✓			
10.	Student's name list(Data entry sheet)	✓			
11.	Student's category list (SC, ST, OC, BC...)	✓			
12.	Teachers list (Resume, certificate copies, publication...)	✓			
13.	Internal exam timetable, question paper, mark statement, university mark statement, result analysis, Internal answer sheet	✓			
14.	Programme outcome, course outcome	✓			
15.	Pass percentage	✓			
16.	Online survey Excel for students (print out)	✓			
17.	Work diary		✓		
18.	Outgoing students list		✓		
19.	Government fund project	✓			
20.	Seminar, workshop, conferences conducted by department	✓			
21.	Paper publication in journals (hard and soft copies)	✓			
22.	Book publication in conferences/proceedings	✓			



MUSLIM ARTS COLLEGE

(Affiliated to Hannumaniam Sundararam University, Thrissur)

Azhagiemendapam, Thiruvithancode - 629 174, K.K. Dist.

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

23.	Extension activities		✓		
24.	Awards and recognition (staff and students)	✓			
25.	Stock register	✓			
26.	Dept. library register, lib. Book issue register	✓			
27.	Student's attendance register, late register, sick register	✓			
28.	Annual academic report	✓			
29.	Students placement details	✓			
30.	Qualifying examination (SET, NET)	✓			
31.	Students progressing higher education	✓			
32.	Board of studies, Evaluation process, question setting	✓			
33.	Alumni details	✓			
34.	PTA details	✓			
35.	Circulars(college, university)	✓			
36.	Rank list	✓			
37.	Mentor Mentee	✓			
38.	Laboratory manual for all courses (science)	✓			
39.	Remedial classes conducted for students	✓			
40.	Feedback(online)	✓			
41.	MoU details	✓			
42.	Academic Plan	✓			
43.	Vision Mission	✓			
44.	Department Policies	✓			
45.	Elective paper allocation details	✓			
46.	Scholar's details in research departments	✓			


15/09/2028



MUSLIM ARTS COLLEGE

(Affiliated to Mahatma Gandhi Sridharan University, Thuvallur)
Azhaganandapan, Thiruvithancode - 629 174, K.R. Dist.

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

Date: 17/03/2023

IQAC INTERNAL ACADEMIC AUDIT

Name of Auditor: Mrs. S. Sunitha (Dept of Maths)

Department: Commerce

Sl.No	Files	Good	Satisfactory	Poor	Not ready
1.	Academic Calendar	✓			
2.	Syllabus	✓			
3.	Dept. meeting Minutes		✓		
4.	Dept. Activities		✓		
5.	Work load	✓			
6.	Work allocation	✓			
7.	Master Time table	✓			
8.	Field work/ project/internship	✓			
9.	List of courses	✓			
10.	Student's name list(Data entry sheet)		✓		
11.	Student's category list (SC, ST, OC, BC....)		✓		
12.	Teachers list (Resume, certificate copies, publication...)	✓			
13.	Internal exam timetable, question paper, mark statement, university mark statement, result analysis, Internal answer sheet	✓			
14.	Programme outcome, course outcome	✓			
15.	Pass percentage	✓			
16.	Online survey Excel for students (print out)		✓		
17.	Work diary		✓		
18.	Outgoing students list		✓		
19.	Government fund project		✓		
20.	Seminar, workshop, conferences conducted by department	✓			
21.	Paper publication in journals (hard and soft copies)	✓			
22.	Book publication in conferences/proceedings		✓		

MUSLIM ARTS COLLEGE

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Azhagiandanipam, Thiruvithanore - 629 174, K.K. Dist.

INTERNAL QUALITY ASSURANCE CELL

[IQAC]

23.	Extension activities		✓		
24.	Awards and recognition (staff and students)		✓		
25.	Stock register	✓			
26.	Dept. library register, lib. Book issue register	✓			
27.	Student's attendance register, late register, sick register	✓			
28.	Annual academic report		✓		
29.	Students placement details		✓		
30.	Qualifying examination (SET, NET)	Nil			
31.	Students progressing higher education		✓		
32.	Board of studies, Evaluation process, question setting		✓		
33.	Alumni details	✓			
34.	PTA details	✓			
35.	Circulars (college, university)		✓		
36.	Rank list	✓			
37.	Mentor Mentee		✓		
38.	Laboratory manual for all courses (science)		✓		
39.	Remedial classes conducted for students	✓			
40.	Feedback (online)	✓			
41.	MoU details	Nil			
42.	Academic Plan		✓		
43.	Vision Mission		✓		
44.	Department Policies		✓		
45.	Elective paper allocation details		✓		
46.	Scholar's details in research departments		✓		


13/9/23



MUSLIM ARTS COLLEGE

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Achaglamandapam, Thiruvithanore - 629 174, K. K. DIST.

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

Date: 13/03/2023

IQAC INTERNAL ACADEMIC AUDIT

Name of Auditor: Mrs. T. Shariya Macy (HOD of NBO)

Department: B. Com (C.S)

Sl.No	Files	Good	Satisfactory	Poor	Not ready
1.	Academic Calendar	✓			
2.	Syllabus	✓			
3.	Dept. meeting Minutes	✓			
4.	Dept. Activities	✓			
5.	Work load	✓			
6.	Work allocation	✓			
7.	Master Time table	✓			
8.	Field work/ project/internship	✓			
9.	List of courses	✓			
10.	Student's name list(Data entry sheet)	✓			
11.	Student's category list (SC, ST, OC, BC...)		✓		
12.	Teachers list (Resume, certificate copies, publication...)	✓			
13.	Internal exam timetable, question paper, mark statement, university mark statement, result analysis, Internal answer sheet	✓			
14.	Programme outcome, course outcome	✓			
15.	Pass percentage	✓			
16.	Online survey Excel for students (print out)	✓			
17.	Work diary		✓		
18.	Outgoing students list	✓			
19.	Government fund project	Nil			
20.	Seminar, workshop, conferences conducted by department	✓			
21.	Paper publication in journals (hard and soft copies)	✓			
22.	Book publication in conferences/proceedings -	✓			

MUSLIM ARTS COLLEGE

(Affiliated to Pannamandam Sundararaj University, Tirunelveli)
Azhagiemandapam, Thiruvithanore - 629 174, K.K. Dist.

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

23.	Extension activities	✓			
24.	Awards and recognition (staff and students)	✓			
25.	Stock register	✓			
26.	Dept. library register, lib. Book issue register	✓			
27.	Student's attendance register, late register, sick register	✓			
28.	Annual academic report	✓			
29.	Students placement details	✓			
30.	Qualifying examination (SET, NET)	No!			
31.	Students progressing higher education		✓		
32.	Board of studies, Evaluation process, question setting		✓		
33.	Alumni details		✓		
34.	PTA details		✓		
35.	Circulars(college, university)	✓			
36.	Rank list	✓			
37.	Mentor Mentee	✓			
38.	Laboratory manual for all courses (science)	✓			
39.	Remedial classes conducted for students	✓			
40.	Feedback(online)	✓			
41.	MoU details	No!			
42.	Academic Plan	✓			
43.	Vision Mission	✓			
44.	Department Policies	✓			
45.	Elective paper allocation details	✓			
46.	Scholar's details in research departments	✓			


12/02/2023



IQAC INTERNAL ACADEMIC AUDIT

Name of Auditor: *Dr. Chaitu Quinsky*

Department: *Mathematics*

SLNo	Files	Good	Satisfactory	Poor	Not ready
1.	Academic Calendar	✓			
2.	Syllabus	✓			
3.	Dept. meeting Minutes	✓			
4.	Dept. Activities	✓			
5.	Work load	✓			
6.	Work allocation	✓			
7.	Master Time table	✓			
8.	Field work/ project/internship	✓			
9.	List of courses	✓			
10.	Student's name list(Data entry sheet)	✓			
11.	Student's category list (SC, ST, OC, BC...)	✓			
12.	Teachers list (Resume, certificate copies, publication...)	✓			
13.	Internal exam timetable, question paper, mark statement, university mark statement, result analysis, Internal answer sheet	✓			
14.	Programme outcome, course outcome	✓			
15.	Pass percentage	✓			
16.	Online survey Excel for students (print out)	✓			
17.	Work diary	✓			
18.	Outgoing students list	✓			
19.	Government fund project	Nil			
20.	Seminar, workshop, conferences conducted by department	✓			
21.	Paper publication in journals (hard and soft copies)	✓			
22.	Book publication in conferences/proceedings	✓			



MUSLIM ARTS COLLEGE

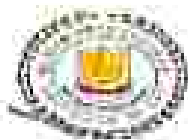
(Affiliated to Mahasarakham Suddhasudhar University, Mahasarakham)
Achoyalemandapam, Thiruvananthapuram - 029 174, K. K. Dist.

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

23.	Extension activities	✓			
24.	Awards and recognition (staff and students)	✓			
25.	Stock register	✓			
26.	Dept. library register, lib. Book issue register	✓			
27.	Student's attendance register, Inte register, sick register	✓			
28.	Annual academic report	✓			
29.	Students placement details	✓			
30.	Qualifying examination (SET, NET)	Not			
31.	Students progressing higher education	✓			
32.	Board of studies, Evaluation process, question setting	✓			
33.	Alumni details	✓			
34.	PTA details	✓			
35.	Circulars(college, university)	✓			
36.	Rank list	✓			
37.	Mentor Mentee	✓			
38.	Laboratory manual for all courses (science)	Not			
39.	Remedial classes conducted for students	✓			
40.	Feedback(online)	✓			
41.	MoU details	Not			
42.	Academic Plan	✓			
43.	Vision Mission	✓			
44.	Department Policies	✓			
45.	Elective paper allocation details	✓			
46.	Scholar's details in research departments	Not			

Abhinav
13/02/2023



Date: 14/3/2023

IQAC INTERNAL ACADEMIC AUDIT

Name of Auditor: *Dr. G. Seema Gopal.*

Department: *physics*

Sl.No	Files	Good	Satisfactory	Poor	Not ready
1.	Academic Calendar	✓			
2.	Syllabus	✓			
3.	Dept. meeting Minutes	✓			
4.	Dept. Activities	✓			
5.	Work load	✓			
6.	Work allocation	✓			
7.	Master Time table	✓			
8.	Field work/ project/internship	✓			
9.	List of courses	✓			
10.	Student's name list(Data entry sheet)	✓			
11.	Student's category list (SC, ST, OC, BC....)	✓			
12.	Teachers list (Resume, certificate copies, publication...)	✓			
13.	Internal exam timetable, question paper, mark statement, university mark statement, result analysis, Internal answer sheet	✓			
14.	Programme outcome, course outcome	✓			
15.	Pass percentage	✓			
16.	Online survey Excel for students (print out)	✓			
17.	Work diary	✓			
18.	Outgoing students list	✓			
19.	Government fund project	✓			
20.	Seminar, workshop, conferences conducted by department	✓			
21.	Paper publication in journals (hard and soft copies)	✓			
22.	Book publication in conferences/proceedings	✓			



MUSLIM ARTS COLLEGE

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Achappanmentapam, Thiruvithancode - 620 174, K.K, Dist.

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

23.	Extension activities	✓			
24.	Awards and recognition (staff and students)	✓			
25.	Stock register				
26.	Dept. library register, lib. Book issue register	✓			
27.	Student's attendance register, late register, sick register	✓			
28.	Annual academic report	✓			
29.	Students placement details	✓			
30.	Qualifying examination (SET, NET)	✓			
31.	Students progressing higher education	✓			
32.	Board of studies, Evaluation process, question setting	✓			
33.	Alumni details	✓			
34.	PTA details	✓			
35.	Circulars(college, university)	✓			
36.	Rank list	✓			
37.	Mentor Mentee	✓			
38.	Laboratory manual for all courses (science)	✓			
39.	Remedial classes conducted for students	✓			
40.	Feedback(online)	✓			
41.	MoU details	✓			
42.	Academic Plan	✓			
43.	Vision Mission	✓			
44.	Department Policies	✓			
45.	Elective paper allocation details	✓			
46.	Scholar's details in research departments	✓			

G
14/03/2023



MUSLIM ARTS COLLEGE

(Affiliated to Mahanambam Sundararam University, Tirunelveli)
Azhagiamedapam, Thiruvithancode - 626 174, K.K. Dist.

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

Date: 14.08.2023

IQAC INTERNAL ACADEMIC AUDIT

Name of Auditor: Dr. Charles Queenly

Department: Chemistry

Sl.No	Files	Good	Satisfactory	Poor	Not ready
1.	Academic Calendar	✓			
2.	Syllabus	✓			
3.	Dept. meeting Minutes	✓			
4.	Dept. Activities	✓			
5.	Work load	✓			
6.	Work allocation	✓			
7.	Master Time table	✓			
8.	Field work/ project/internship	✓			
9.	List of courses	✓			
10.	Student's name list(Data entry sheet)	✓			
11.	Student's category list (SC, ST, OC, BC...)	✓			
12.	Teachers list (Resume, certificate copies, publication...)	✓			
13.	Internal exam timetable, question paper, mark statement, university mark statement, result analysis, Internal answer sheet	✓			
14.	Programme outcome, course outcome	✓			
15.	Pass percentage	✓			
16.	Online survey Excel for students (print out)	✓			
17.	Work diary	✓			
18.	Outgoing students list	✓			
19.	Government fund project	Ni			
20.	Seminar, workshop, conferences conducted by department	✓			
21.	Paper publication in journals (hard and soft copies)	✓			
22.	Book publication in conferences/proceedings	✓			



MUSLIM ARTS COLLEGE

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Azhagiemandapam, Thiruvithancode - 629 174, K.K. Dist.

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

23.	Extension activities	✓			
24.	Awards and recognition (staff and students)	✓			
25.	Stock register	✓			
26.	Dept. library register, lib. Book issue register	✓			
27.	Student's attendance register, late register, sick register	✓			
28.	Annual academic report	✓			
29.	Students placement details	✓			
30.	Qualifying examination (SET, NET)	Nil			
31.	Students progressing higher education	✓			
32.	Board of studies, Evaluation process, question setting	✓			
33.	Alumni details	✓			
34.	PTA details	✓			
35.	Circulars(college, university)	✓			
36.	Rank list	Nil			
37.	Mentor Mentee	✓			
38.	Laboratory manual for all courses (science)	Nil			
39.	Remedial classes conducted for students	✓			
40.	Feedback(online)	✓			
41.	MoU details	Nil			
42.	Academic Plan	✓			
43.	Vision Mission	✓			
44.	Department Policies	✓			
45.	Elective paper allocation details	✓			
46.	Scholar's details in research departments	Nil			

Adarsh
14/03/2023



MUSLIM ARTS COLLEGE

(Affiliated to Husein Sastranegara University, Timahpele)
Arahgammedapam, Thiruvithancode - 605 174, K.K. DIST.

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

Date: 14/03/2023

IQAC INTERNAL ACADEMIC AUDIT

Name of Auditor: *Ph.D. Dr. P. Soema Gobal*

Department: *Zoology*

Sl.No	Files	Good	Satisfactory	Poor	Not ready
1.	Academic Calendar	✓			
2.	Syllabus	✓			
3.	Dept. meeting Minutes	✓			
4.	Dept. Activities	✓			
5.	Work load	✓			
6.	Work allocation	✓			
7.	Master Time table	✓			
8.	Field work/ project/internship	✓			
9.	List of courses	✓			
10.	Student's name list (Data entry sheet)	✓			
11.	Student's category list (SC, ST, OC, HC....)	✓			
12.	Teachers list (Resume, certificate copies, publication...)				
13.	Internal exam timetable, question paper, mark statement, university mark statement, result analysis, Internal answer sheet	✓			
14.	Programme outcome, course outcome	✓			
15.	Pass percentage	✓			
16.	Online survey Excel for students (print out)	✓			
17.	Work diary	✓			
18.	Outgoing students list	✓			
19.	Government fund project	✓			
20.	Seminar, workshop, conferences conducted by department	✓			
21.	Paper publication in journals (hard and soft copies)	✓			
22.	Book publication in conferences/proceedings	✓			

MUSLIM ARTS COLLEGE

(Affiliated to Mahammaniam Sundararaj University, Tiruchirappalli)
Azhagiyanthipatti, Thiruvithankode - 629 174, K.F. Dist.

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

23.	Extensim activities		✓		
24.	Awards and recognition (staff and students)		✓		
25.	Stock register	✓			
26.	Dept. library register, lib. Book issue register	✓			
27.	Student's attendance register, late register, sick register	✓			
28.	Annual academic report	✓			
29.	Students placement details	✓			
30.	Qualifying examination (SET, NET)	✓			
31.	Students progressing higher education	✓			
32.	Board of studies, Evaluation process, question setting	✓			
33.	Alumni details	✓			
34.	PTA details	✓			
35.	Circulars(college, university)	✓			
36.	Rank list	✓			
37.	Mentor Mentee	✓			
38.	Laboratory manual for all courses (science)	✓			
39.	Remedial classes conducted for students	✓			
40.	Feedback(online)	✓			
41.	MoU details	✓			
42.	Academic Plan	✓			
43.	Vision Mission	✓			
44.	Department Policies	✓			
45.	Elective paper allocation details	✓			
46.	Scholar's details in research departments	✓			


10/11/2023



MUSLIM ARTS COLLEGE

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Achaglamandapam, Thiruvananthapuram - 626 174, K.K. Dist.

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

Date: 14/03/2023

IQAC INTERNAL ACADEMIC AUDIT

Name of Auditor: Mrs. Madhu Julia (Head of Computer Science)

Department: N.E.D.

Sl.No	Files	Good	Satisfactory	Poor	Not ready
1.	Academic Calendar	✓			
2.	Syllabus	✓			
3.	Dept. meeting Minutes	✓			
4.	Dept. Activities	✓			
5.	Work load	✓			
6.	Work allocation	✓			
7.	Master Time table	✓			
8.	Field work/ project/internship	✓			
9.	List of courses	✓			
10.	Student's name list(Data entry sheet)	✓			
11.	Student's category list (SC, ST, OC, BC...)	✓			
12.	Teachers list (Resume, certificate copies, publication...)	✓			
13.	Internal exam timetable, question paper, mark statement, university mark statement, result analysis, internal answer sheet	✓			
14.	Programme outcome, course outcome	✓			
15.	Pass percentage	✓			
16.	Online survey Excel for students (print out)	✓			
17.	Work diary	✓			
18.	Outgoing students list	✓			
19.	Government fund project	NA			
20.	Seminar, workshop, conferences conducted by department	✓			
21.	Paper publication in journals (hard and soft copies)	✓			
22.	Book publication in conferences/proceedings	✓			

MUSLIM ARTS COLLEGE

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 Achagimandapam, Thiruvithancode - 629 174, K.K. Dist.

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

23.	Extension activities	✓		
24.	Awards and recognition (staff and students)	✓		
25.	Stock register	✓		
26.	Dept. library register, lib. Book issue register	✓		
27.	Student's attendance register, late register, sick register	✓		
28.	Annual academic report	✓		
29.	Students placement details	✓		
30.	Qualifying examination (SET, NET)	✓		
31.	Students progressing higher education	✓		
32.	Board of studies, Evaluation process, question setting	✓		
33.	Alumni details	✓		
34.	PTA details	✓		
35.	Circulars(college, university)	✓		
36.	Rank list	✓		
37.	Mentor Mentee	✓		
38.	Laboratory manual for all courses (science)	✓		
39.	Remedial classes conducted for students	✓		
40.	Feedback(online)	✓		
41.	MoU details	✓		
42.	Academic Plan	✓		
43.	Vision Mission	✓		
44.	Department Policies	✓		
45.	Elective paper allocation details	✓		
46.	Scholar's details in research departments	✓		

Shahid
 14/03/2023



Date: 14/03/2023

IQAC INTERNAL ACADEMIC AUDITName of Auditor: *Dr. T. Miri*Department: *Fashion Technology*

SLNo	Files	Good	Satisfactory	Poor	Not ready
1.	Academic Calendar	✓			
2.	Syllabus	✓			
3.	Dept. meeting Minutes	✓			
4.	Dept. Activities	✓			
5.	Work load	✓			
6.	Work allocation	✓			
7.	Master Time table	✓			
8.	Field work/ project/internship	✓			
9.	List of courses	✓			
10.	Student's name list(Data entry sheet)	✓			
11.	Student's category list (SC, ST, OC, BC....)	✓			
12.	Teachers list (Resume, certificate copies, publication...)	✓			
13.	Internal exam timetable, question paper, mark statement, university mark statement, result analysis, Internal answer sheet	✓			
14.	Programme outcome, course outcome	✓			
15.	Pass percentage	✓			
16.	Online survey Excel for students (print out)	✓			
17.	Work diary	✓			
18.	Outgoing students list	✓			
19.	Government fund project	✓			
20.	Seminar, workshop, conferences conducted by department	✓			
21.	Paper publication in journals (hard and soft copies)	✓			
22.	Book publication in conferences/proceedings	✓			



MUSLIM ARTS COLLEGE

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Azhagiambadapuram, Thiruviththancode - 628 174, K.R. Dist.

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

23.	Extension activities	✓			
24.	Awards and recognition (staff and students)	✓			
25.	Stock register	✓			
26.	Dept. library register, lib. Book issue register	✓			
27.	Student's attendance register, late register, sick register	✓			
28.	Annual academic report	✓			
29.	Students placement details	✓			
30.	Qualifying examination (SET, NET)	✓			
31.	Students progressing higher education	✓			
32.	Board of studies, Evaluation process, question setting	✓			
33.	Alumni details	✓			
34.	PTA details	✓			
35.	Circulars(college, university)	✓			
36.	Rank list	✓			
37.	Mentor Mentee	✓			
38.	Laboratory manual for all courses (science)	✓			
39.	Remedial classes conducted for students	✓			
40.	Feedback(online)	✓			
41.	MoU details	✓			
42.	Academic Plan	✓			
43.	Vision Mission	✓			
44.	Department Policies	✓			
45.	Elective paper allocation details	✓			
46.	Scholar's details in research departments	✓			


14/02/2023



Date: 13/03/2023

IQAC INTERNAL ACADEMIC AUDIT

Name of Auditor: Dr. S. Vijeta Sasmin (Dept. of Zoology)

Department: Computer Science.

SlNo	Files	Good	Satisfactory	Poor	Not ready
1.	Academic Calendar	✓			
2.	Syllabus	✓			
3.	Dept. meeting Minutes	✓			
4.	Dept. Activities	✓			
5.	Work load	✓			
6.	Work allocation	✓			
7.	Master Time table	✓			
8.	Field work/ project/internship	✓			
9.	List of courses	✓			
10.	Student's name list(Data entry sheet)	✓			
11.	Student's category list (SC, ST, OC, BC...)		✓		
12.	Teachers list (Resume, certificate copies, publication...)	✓			
13.	Internal exam timetable, question paper, mark statement, university mark statement, result analysis, Internal answer sheet	✓			
14.	Programme outcome, course outcome	✓			
15.	Pass percentage	✓			
16.	Online survey Excel for students (print out)	✓			
17.	Work diary	✓			
18.	Outgoing students list	✓			
19.	Government fund project	Not			
20.	Seminar, workshop, conferences conducted by department		✓		
21.	Paper publication in journals (hard and soft copies)	✓			
22.	Book publication in conferences/proceedings		✓		



MUSLIM ARTS COLLEGE

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Achagalamandapam, Thiruviltharankode - 620 174, K.C. Dist.

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

23.	Extension activities	✓			
24.	Awards and recognition (staff and students)		✓		
25.	Stock register	✓			
26.	Dept. library register, lib. Book issue register	✓			
27.	Student's attendance register, late register, sick register		✓		
28.	Annual academic report		✓		
29.	Students placement details	✓			
30.	Qualifying examination (SET, NET)	Not			
31.	Students progressing higher education		✓		
32.	Board of studies, Evaluation process, question setting		✓		
33.	Alumni details	✓			
34.	PTA details		✓		
35.	Circulars(college, university)	✓			
36.	Rank list	✓			
37.	Mentor Mentee	✓			
38.	Laboratory manual for all courses (science)	✓			
39.	Remedial classes conducted for students		✓		
40.	Feedback(online)	✓			
41.	MoU details	✓			
42.	Academic Plan	✓			
43.	Vision Mission		✓		
44.	Department Policies		✓		
45.	Elective paper allocation details	✓			
46.	Scholar's details in research departments	✓			

Prof. ...
13/13/2023



MUSLIM ARTS COLLEGE

(Affiliated to Mahatma Gandhi University, Tirunelveli)
Azhagiinmadhagam, Thiruvithancode - 629 174, K.K. Dist.

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

Date: 14/03/2023

IQAC INTERNAL ACADEMIC AUDIT

Name of Auditor: Mrs. V.V. Sudha (Dept of N.E.D)

Department: BCA

Sl.No	Files	Good	Satisfactory	Poor	Not ready
1.	Academic Calendar	✓			
2.	Syllabus	✓			
3.	Dept. meeting Minutes		✓		
4.	Dept. Activities	✓			
5.	Work load	✓			
6.	Work allocation	✓			
7.	Master Time table	✓			
8.	Field work/ project/internship		✓		
9.	List of courses	✓			
10.	Student's name list(Data entry sheet)	✓			
11.	Student's category list (SC, ST, OC, BC...)		✓		
12.	Teachers list (Resume, certificate copies, publication...)		✓		
13.	Internal exam timetable, question paper, mark statement, university mark statement, result analysis, Internal answer sheet	✓			
14.	Programme outcome, course outcome	✓			
15.	Pass percentage	✓			
16.	Online survey Excel for students (print out)	✓			
17.	Work diary		✓		
18.	Outgoing students list		✓		
19.	Government fund project	Nil			
20.	Seminar, workshop, conferences conducted by department		✓		
21.	Paper publication in journals (hard and soft copies)	✓			
22.	Book publication in conferences/proceedings	Nil			



MUSLIM ARTS COLLEGE

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Azhanglemandapam, Thiruvananthapuram - 620 174, K. K. Dist.

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

23.	Extension activities	✓			
24.	Awards and recognition (staff and students)	✓			
25.	Stock register	✓			
26.	Dept. library register, lib. Book issue register	✓			
27.	Student's attendance register, late register, sick register		✓		
28.	Annual academic report		✓		
29.	Students placement details		✓		
30.	Qualifying examination (SET, NET)	Not			
31.	Students progressing higher education		✓		
32.	Board of studies, Evaluation process, question setting		✓		
33.	Alumni details	✓			
34.	PTA details	✓			
35.	Circulars(college, university)		✓		
36.	Rank list			✓	
37.	Mentor Mentee	✓			
38.	Laboratory manual for all courses (science)	✓			
39.	Remedial classes conducted for students	✓			
40.	Feedback(online)	✓			
41.	MoU details	Not			
42.	Academic Plan	✓			
43.	Vision Mission	✓			
44.	Department Policies	✓			
45.	Elective paper allocation details	✓			
46.	Scholar's details in research departments	✓			

Sandhya
14/03/2023



Date: 14/02/2023

IQAC INTERNAL ACADEMIC AUDITName of Auditor: *Dr. Christo Quereinly*Department: *HMES*

SLNo	Files	Good	Satisfactory	Poor	Not ready
1.	Academic Calendar	✓			
2.	Syllabus	✓			
3.	Dept. meeting Minutes	✓			
4.	Dept. Activities	✓			
5.	Work load	✓			
6.	Work allocation	✓			
7.	Master Time table	✓			
8.	Field work/ project/internship	✓			
9.	List of courses	✓			
10.	Student's name list(Data entry sheet)	✓			
11.	Student's category list (SC, ST, OC, BC...)	✓			
12.	Teachers list (Resume, certificate copies, publication...)	✓			
13.	Internal exam timetable, question paper, mark statement, university mark statement, result analysis, Internal answer sheet	✓			
14.	Programme outcome, course outcome	✓			
15.	Pass percentage	✓			
16.	Online survey Excel for students (print out)	✓			
17.	Work diary	✓			
18.	Outgoing students list	✓			
19.	Government fund project	Nil			
20.	Seminar, workshop, conferences conducted by department	✓			
21.	Paper publication in journals (hard and soft copies)	✓			
22.	Book publication in conferences/proceedings	✓			



23.	Extension activities	✓			
24.	Awards and recognition (staff and students)	Not			
25.	Stock register	✓			
26.	Dept. library register, lib. Book issue register	✓			
27.	Student's attendance register, late register sick register	✓			
28.	Annual academic report	✓			
29.	Students placement details	Not			
30.	Qualifying examination (SET, NET)	Not			
31.	Students progressing higher education	✓			
32.	Board of studies; Evaluation process, question setting	✓			
33.	Alumni details	✓			
34.	PTA details	✓			
35.	Circulars(college, university)	✓			
36.	Rank list				
37.	Mentor Mentee	✓			
38.	Laboratory manual for all courses (science)	Not			
39.	Remedial classes conducted for students	✓			
40.	Feedback(online)	✓			
41.	MoU details	Not			
42.	Academic Plan	✓			
43.	Vision Mission	✓			
44.	Department Policies	✓			
45.	Elective paper allocation details	✓			
46.	Scholar's details in research departments	Not			

Alimamy
14/03/2023

**IQAC INTERNAL ACADEMIC AUDIT**Name of Auditor: *Dr. B.S. Sathu*Department: *Visual communication*

SLNo	Files	Good	Satisfactory	Poor	Not ready
1.	Academic Calendar	✓			
2.	Syllabus	✓			
3.	Dept. meeting Minutes		✓		
4.	Dept. Activities	✓			
5.	Work load	✓			
6.	Work allocation	✓			
7.	Master Time table	✓			
8.	Field work/ project/internship		✓		
9.	List of courses		✓		
10.	Student's name list(Data entry sheet)	✓			
11.	Student's category list (SC, ST, OC, BC...)	✓			
12.	Teachers list (Resume, certificate copies, publication...)	✓			
13.	Internal exam timetable, question paper, mark statement, university mark statement, result analysis, Internal answer sheet	✓			
14.	Programme outcome, course outcome	✓			
15.	Pass percentage	✓			
16.	Online survey Excel for students (print out)	✓			
17.	Work diary	✓			
18.	Outgoing students list	✓			
19.	Government fund project	✓			
20.	Seminar, workshop, conferences conducted by department		✓		
21.	Paper publication in Journals (hard and soft copies)	✓			
22.	Book publication in conferences/ proceedings	✓			



MUSLIM ARTS COLLEGE

(Affiliated to Mahachulalongkornrajavidyalaya University, Trichy)
Achaglamandepam, Thiruvilhanthi - 629 174, K.A. Dist.

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

23.	Extension activities		✓		
24.	Awards and recognition (staff and students)	-			
25.	Stock register				
26.	Dept. library register, lib. Book issue register		✓		
27.	Student's attendance register, late register, sick register	✓			
28.	Annual academic report		✓		
29.	Students placement details	-			
30.	Qualifying examination (SET, NET)	-			
31.	Students progressing higher education		✓		
32.	Board of studies, Evaluation process, question setting		-		
33.	Alumni details	✓			
34.	PTA details	✓			
35.	Circulars(college, university)		✓		
36.	Rank list	-			
37.	Mentor Mentee	✓			
38.	Laboratory manual for all courses (science)	-			
39.	Remedial classes conducted for students		✓		
40.	Feedback(online)		✓		
41.	MoU details	-			
42.	Academic Plan		✓		
43.	Vision Mission		✓		
44.	Department Policies	✓			
45.	Elective paper allocation details	✓			
46.	Scholar's details in research departments	-			

Handwritten signature and date
19/15



MUSLIM ARTS COLLEGE

(Affiliated to Mahabodhi University, Thiruvananthapuram, Thruvananthapuram, Kerala - 695 124, K.K. Dist.)

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

Date: 15/05/2017

IQAC INTERNAL ACADEMIC AUDIT

Name of Auditor: Mrs S. Sumitha (dept of Maths)

Department: Tamil

Sl.No	Files	Good	Satisfactory	Poor	Not ready
1.	Academic Calendar		✓		
2.	Syllabus	✓			
3.	Dept. meeting Minutes	✓			
4.	Dept. Activities		✓		
5.	Work load	✓			
6.	Work allocation	✓			
7.	Master Time table	✓			
8.	Field work/ project/internship		✓		
9.	List of courses	✓			
10.	Student's name list(Data entry sheet)	✓			
11.	Student's category list (SC, ST, OC, BC...)	✓			
12.	Teachers list (Resume, certificate copies, publication...)	✓			
13.	Internal exam timetable, question paper, mark statement, university mark statement, result analysis, Internal answer sheet	✓			
14.	Programme outcome, course outcome	✓			
15.	Pass percentage	✓			
16.	Online survey Excel for students (print out)	✓			
17.	Work diary		✓		
18.	Outgoing students list	✓			
19.	Government fund project	Not			
20.	Seminar, workshop, conferences conducted by department		✓		
21.	Paper publication in journals (hard and soft copies)		✓		
22.	Book publication in conferences/proceedings	✓			




MUSLIM ARTS COLLEGE

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Azhaganentapan, Thiruvallur - 629 124, K.K. Dist.

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

23.	Extension activities		✓		
24.	Awards and recognition (staff and students)		✓		
25.	Stock register	✓			
26.	Dept. library register, lib. Book issue register		✓		
27.	Student's attendance register, late register, sick register		✓		
28.	Annual academic report		✓		
29.	Students placement details	Ncl			
30.	Qualifying examination (SET, NET)				
31.	Students progressing higher education		✓		
32.	Board of studies, Evaluation process, question setting	✓			
33.	Alumni details		✓		
34.	PTA details		✓		
35.	Circulars (college, university)		✓		
36.	Rank list				
37.	Mentor-Mentee		✓		
38.	Laboratory manual for all courses (science)	Ncl			
39.	Remedial classes conducted for students		✓		
40.	Feedback (online)		✓		
41.	MoU details	Ncl			
42.	Academic Plan		✓		
43.	Vision Mission		✓		
44.	Department Policies	✓			
45.	Elective paper allocation details	✓			
46.	Scholar's details in research departments	✓			


14/3/2019



MUSLIM ARTS COLLEGE

(Affiliated to Mahatma Jyoti Basu University, Trinamali)
Acharya Jagadish Chandra Bose, Thiruvithancode - 620 174, K.N. Dindia

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

Date: 14/03/2019

IQAC INTERNAL ACADEMIC AUDIT

Name of Auditor: Mrs. Rishitha Dasgupta

Department: English

Sl.No	Files	Good	Satisfactory	Poor	Not ready
1.	Academic Calendar	✓			
2.	Syllabus	✓			
3.	Dept. meeting Minutes	✓			
4.	Dept. Activities	✓			
5.	Work load	✓			
6.	Work allocation	✓			
7.	Master Time table	✓			
8.	Field work/ project/internship	✓			
9.	List of courses	✓			
10.	Student's name list(Data entry sheet)	✓			
11.	Student's category list (SC, ST, OC, BC...)	✓			
12.	Teachers list (Resume, certificate copies, publication...)	✓			
13.	Internal exam timetable, question paper, mark statement, university mark statement, result analysis, Internal answer sheet	✓			
14.	Programme outcome, course outcome	✓			
15.	Pass percentage	✓			
16.	Online survey Excel for students (print out)	✓			
17.	Work diary		✓		
18.	Outgoing students list	✓			
19.	Government fund project	Nil			
20.	Seminar, workshop, conferences conducted by department	✓			
21.	Paper publication in journals (hard and soft copies)	✓			
22.	Book publication in conferences/proceedings	✓			



MUSLIM ARTS COLLEGE

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Azhagiemandapam, Thiruvithancode - 629 174, K.K. Dist.

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

23.	Extension activities		✓		
24.	Awards and recognition (staff and students)		✓		
25.	Stock register	✓			
26.	Dept. library register, lib. Book issue register	✓ ✓			
27.	Student's attendance register, late register, sick register	✓ ✓			
28.	Annual academic report	✓			
29.	Students placement details		✓		
30.	Qualifying examination (SET, NET)		✓		
31.	Students progressing higher education	✓			
32.	Board of studies, Evaluation process, question setting	✓			
33.	Alumni details		✓		
34.	PTA details		✓		
35.	Circulars(college, university)	✓			
36.	Rank list	✓			
37.	Mentor Mentee	✓			
38.	Laboratory manual for all courses (science)	Nil			
39.	Remedial classes conducted for students		✓		
40.	Feedback(online)		✓		
41.	MoU details		✓		
42.	Academic Plan	✓			
43.	Vision Mission	✓			
44.	Department Policies	✓			
45.	Elective paper allocation details	✓			
46.	Scholar's details in research departments	✓			

[Signature]
14/08/2019.



Date: 15-03-2019

IQAC INTERNAL ACADEMIC AUDIT

Name of Auditor: T Sherin Mary (HOD, Dept of N&D)

Department: Arabic

Sl.No	Files	Good	Satisfactory	Poor	Not ready
1.	Academic Calendar	✓			
2.	Syllabus	✓			
3.	Dept. meeting Minutes	✓			
4.	Dept. Activities	✓			
5.	Work load	✓			
6.	Work allocation	✓			
7.	Master Time table	✓			
8.	Field work/ project/internship	✓			
9.	List of courses	✓			
10.	Student's name list(Data entry sheet)	✓			
11.	Student's category list (SC, ST, OC, BC, ...)	✓			
12.	Teachers list (Resume, certificate copies, publication...)	✓			
13.	Internal exam timetable, question paper, mark statement, university mark statement, result analysis, Internal answer sheet	✓			
14.	Programme outcome, course outcome	✓			
15.	Pass percentage	✓			
16.	Online survey Excel for students (print out)	✓			
17.	Work diary	✓			
18.	Outgoing students list	✓			
19.	Government fund project		✓		
20.	Seminar, workshop, conferences conducted by department	✓			
21.	Paper publication in journals (hard and soft copies)	✓			
22.	Book publication in conferences/proceedings	✓			



MUSLIM ARTS COLLEGE

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Azhaglamandapam, Thiruvithancode - 629 174, K.K. Dist.

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

23.	Extension activities	✓			
24.	Awards and recognition (staff and students)	✓			
25.	Stock register	✓			
26.	Dept. library register, lib. Book issue register	✓			
27.	Student's attendance register, late register, sick register	✓			
28.	Annual academic report	✓			
29.	Students placement details	✓			
30.	Qualifying examination (SET, NET)	✓			
31.	Students progressing higher education	✓			
32.	Board of studies, Evaluation process, question setting	✓			
33.	Alumni details	✓			
34.	PTA details	✓			
35.	Circulars(college, university)	✓			
36.	Rank list	✓			
37.	Mentor Mentee	✓			
38.	Laboratory manual for all courses (science)	✓			
39.	Remedial classes conducted for students	✓			
40.	Feedback(online)	✓			
41.	MoU details	✓			
42.	Academic Plan	✓			
43.	Vision Mission	✓			
44.	Department Policies	✓			
45.	Elective paper allocation details	✓			
46.	Scholar's details in research departments	✓			



MUSLIM ARTS COLLEGE

(Affiliated to Mahanambam Sanjayana University, Tirunelveli)
Azhagiemandapam, Thiruvithancode - 620 174, K.K. Dist.

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

Date: 12/3/2019

IQAC INTERNAL ACADEMIC AUDIT

Name of Auditor: Dr. Jagathush.

Department: History

Sl.No	Files	Good	Satisfactory	Poor	Not ready
1.	Academic Calendar	✓			
2.	Syllabus	✓			
3.	Dept. meeting Minutes		✓		
4.	Dept. Activities		✓		
5.	Work load	✓			
6.	Work allocation	✓			
7.	Master Time table	✓			
8.	Field work/ project/Internship		✓		
9.	List of courses	✓			
10.	Student's name list(Data entry sheet)	✓			
11.	Student's category list (SC, ST, OC, BC...)	✓			
12.	Teachers list (Resume, certificate copies, publication...)	✓			
13.	Internal exam timetable, question paper, mark statement, university mark statement, result analysis, Internal answer sheet	✓			
14.	Programme outcome, course outcome	✓			
15.	Pass percentage	✓			
16.	Online survey Excel for students (print out)	✓			
17.	Work diary	✓			
18.	Outgoing students list		✓		
19.	Government fund project	Nil			
20.	Seminar, workshop, conferences conducted by department		✓		
21.	Paper publication in journals (hard and soft copies)		✓		
22.	Book publication in conferences/proceedings		✓		

23.	Extension activities	✓			
24.	Awards and recognition (staff and students)	Nil			
25.	Stock register	✓			
26.	Dept. library register, lib. Book issue register	✓			
27.	Student's attendance register, late register, sick register	✓			
28.	Annual academic report		✓		
29.	Students placement details	Nil			
30.	Qualifying examination (SET, NET)	Nil			
31.	Students progressing higher education	✓	✓		
32.	Board of studies, Evaluation process, question setting		✓		
33.	Alumni details	✓			
34.	PTA details	✓			
35.	Circulars(college, university)		✓		
36.	Rank list	Nil			
37.	Mentor Mentee	✓			
38.	Laboratory manual for all courses (science)	Nil			
39.	Remedial classes conducted for students	✓	✓		
40.	Feedback(online)		✓		
41.	MoU details	Nil			
42.	Academic Plan		✓		
43.	Vision Mission		✓		
44.	Department Policies		✓		
45.	Elective paper allocation details	✓			
46.	Scholar's details in research departments	✓			

Handwritten signature and date:
19/12/2021



MUSLIM ARTS COLLEGE

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Azhagiaramandapuram, Thiruveththancode - 629 174, K. K. Dist.

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

Date: 14/3/2019

IQAC INTERNAL ACADEMIC AUDIT

Name of Auditor: *MOS T. Shesin Mary*

Department: *public Administration*

Sl.No	Files	Good	Satisfactory	Poor	Not ready
1.	Academic Calendar	✓			
2.	Syllabus		✓		
3.	Dept. meeting Minutes	✓			
4.	Dept. Activities	✓			
5.	Work load	✓			
6.	Work allocation	✓			
7.	Master Time table	✓			
8.	Field work/ project/internship		✓		
9.	List of courses		✓		
10.	Student's name list(Data entry sheet)	✓			
11.	Student's category list (SC, ST, OC, BC...)	✓			
12.	Teachers list (Resume, certificate copies, publication...)	✓			
13.	Internal exam timetable, question paper, mark statement, university mark statement, result analysis, Internal answer sheet	✓			
14.	Programme outcome, course outcome	✓			
15.	Pass percentage	✓			
16.	Online survey excel for students (print out)	✓			
17.	Work diary	✓			
18.	Outgoing students list	✓			
19.	Government fund project	✓			
20.	Seminar, workshop, conferences conducted by department	✓			
21.	Paper publication in journals (hard and soft copies)	✓			
22.	Book publication in conferences/proceedings	✓			

23.	Extension activities	✓		
24.	Awards and recognition (staff and students)	.	✓	
25.	Sick register	✓		
26.	Dept. library register, lib. Book issue register	✓		
27.	Student's attendance register, late register, sick register	✓		
28.	Annual academic report	✓		
29.	Students placement details	✓		
30.	Qualifying examination (SET, NET)	.		
31.	Students progressing higher education	✓		
32.	Board of studies, Evaluation process, question setting	✓		
33.	Alumni details	✓		
34.	PTA details	✓		
35.	Circulars (college, university)	.	✓	
36.	Rank list	✓		
37.	Mentor Mentee	✓		
38.	Laboratory manual for all courses (science)	.		
39.	Remedial classes conducted for students		✓	
40.	Feedback (online)		✓	
41.	MoU details		✓	
42.	Academic Plan	✓		
43.	Vivam Muzam	✓		
44.	Department Policies	✓		
45.	Elective paper allocation details	✓		
46.	Scholar's details in research departments	✓		

[Signature]
14/09/2019



Date: 16/03/2019

IQAC INTERNAL ACADEMIC AUDIT

Name of Auditor: **DY. G. Seema Gopal (HOD, Dept. of History)**

Department: **BBA**

Sl.No	Files	Good	Satisfactory	Poor	Not ready
1.	Academic Calendar	✓			
2.	Syllabus	✓			
3.	Dept. meeting Minutes	✓			
4.	Dept. Activities	✓			
5.	Work load	✓			
6.	Work allocation	✓			
7.	Master Time table	✓			
8.	Field work/ project/ Internship		✓		
9.	List of courses				
10.	Student's name list (Data entry sheet)		✓		
11.	Student's category list (SC, ST, OC, BC...)		✓		
12.	Teachers list (Resume, certificate copies, publication...)	✓			
13.	Internal exam timetable, question paper, mark statement, university mark statement, result analysis, Internal answer sheet		✓		
14.	Programme outcome, course outcome	✓			
15.	Pass percentage	✓			
16.	Online survey Excel for students (print out)	✓			
17.	Work diary				✓
18.	Outgoing students list				✓
19.	Government fund project				✓
20.	Seminar, workshop, conferences conducted by department	✓			
21.	Paper publication in journals (hard and soft copies)	✓			
22.	Book publication in conferences/ proceedings	✓			

23.	Extension activities	✓			
24.	Awards and recognition (staff and students)				✓
25.	Stock register				✓
26.	Dept. library register, lib. Book issue register				✓
27.	Student's attendance register, late register, sick register				✓
28.	Annual academic report				✓
29.	Students placement details		✓		
30.	Qualifying examination (SET, NET)	✓			
31.	Students progressing higher education	✓			
32.	Board of studies, Evaluation process, question setting	✓			
33.	Alumni details	✓			
34.	PTA details	✓			
35.	Circulars(college, university)		✓		
36.	Rank list	✓			
37.	Mentor Mentee	✓			
38.	Laboratory manual for all courses (science)	✓			
39.	Remedial classes conducted for students				✓
40.	Feedback(online)	✓			
41.	MoU details	✓			
42.	Academic Plan				✓
43.	Vision Mission	✓			✓
44.	Department Policies				✓
45.	Elective paper allocation details	✓			
46.	Scholar's details in research departments	✓			

Gf.
 16/02/2019.



Date: 15/03/2019

IQAC INTERNAL ACADEMIC AUDIT

Name of Auditor: Dr. G. Suresha Gopal.

Department: Commerce

Sl.No	Files	Good	Satisfactory	Poor	Not ready
1.	Academic Calendar	✓			
2.	Syllabus	✓			
3.	Dept. meeting Minutes		✓		
4.	Dept. Activities		✓		
5.	Work load	✓			
6.	Work allocation	✓			
7.	Master Time table	✓			
8.	Field work/ project/internship		✓		
9.	List of courses	✓			
10.	Student's name list(Data entry sheet)	✓			
11.	Student's category list (SC, ST, OC, BC...)		✓		
12.	Teachers list (Resume, certificate copies, publication...)		✓		
13.	Internal exam timetable, question paper, mark statement, university mark statement, result analysis, Internal answer sheet		✓		
14.	Programme outcome, course outcome	✓			
15.	Pass percentage		✓		
16.	Online survey Excel for students (print out)		✓		
17.	Work diary		✓		
18.	Outgoing students list	✓			
19.	Government fund project	N/A			
20.	Seminar, workshop, conferences conducted by department		✓		
21.	Paper publication in journals (hard and soft copies)		✓		
22.	Book publication in conferences/proceedings			✓	



MUSLIM ARTS COLLEGE

(Affiliated to Manonmaniam Sundaranar University, Tirunelveli)
Azhogiamandapam, Thiruvithancode - 629 174, K.K. Dist.

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

23.	Extension activities		✓		
24.	Awards and recognition (staff and students)		✓		
25.	Stock register	✓			
26.	Dept. library register, lib. Book issue register		✓		
27.	Student's attendance register, late register, sick register		✓		
28.	Annual academic report			✓	
29.	Students placement details			✓	
30.	Qualifying examination (SET, NET)		✓		
31.	Students progressing higher education		✓		
32.	Board of studies, Evaluation process, question setting		✓		
33.	Alumni details		✓		
34.	PTA details		✓		
35.	Circulars(college, university)		✓		
36.	Rank list		✓		
37.	Mentor Mentee		✓		
38.	Laboratory manual for all courses (science)		✓		
39.	Remedial classes conducted for students			✓	
40.	Feedback(online)		✓		
41.	MoU details	A	✓		
42.	Academic Plan	✓			
43.	Vision Mission	✓			
44.	Department Policies		✓		
45.	Elective paper allocation details		✓		
46.	Scholar's details in research departments		✓		


14/03/2019



Date: 14/03/2017

IQAC INTERNAL ACADEMIC AUDIT

Name of Auditor: Mrs. B.S. Sathya (Department of B.A.)

Department: B.Com (C-3)

Sl.No	Files	Good	Satisfactory	Poor	Not ready
1.	Academic Calendar	✓			
2.	Syllabus	✓			
3.	Dept. meeting Minutes		✓		
4.	Dept. Activities		✓		
5.	Work load	✓			
6.	Work allocation	✓			
7.	Master Time table	✓			
8.	Field work/ project/internship		✓		
9.	List of courses	✓			
10.	Student's name list(Data entry sheet)	✓			
11.	Student's category list (SC, ST, OC, BC...)		✓		
12.	Teachers list (Resume, certificate copies, publication...)	✓			
13.	Internal exam timetable, question paper, mark statement, university mark statement, result analysis, internal answer sheet	✓			
14.	Programme outcome, course outcome	✓			
15.	Pass percentage	✓			
16.	Online survey Excel for students (print out)	✓			
17.	Work diary	✓			
18.	Outgoing students list	✓			
19.	Government fund project	Nil			
20.	Seminar, workshop, conferences conducted by department		✓		
21.	Paper publication in journals (hard and soft copies)		✓		
22.	Book publication in conferences/proceedings			✓	

23.	Extension activities		✓		
24.	Awards and recognition (staff and students)		✓		
25.	Stock register	✓			
26.	Dept. library register, lib. Book issue register	✓			
27.	Student's attendance register, Late register, sick register	✓			
28.	Annual academic report		✓		
29.	Students placement details		✓		
30.	Qualifying examination (SET, NET)	Not			
31.	Students progressing higher education	✓			
32.	Board of studies, Evaluation process, question setting	✓			
33.	Alumni details	✓			
34.	PTA details	✓			
35.	Circulars(college, university)	✓			
36.	Rank list	✓			
37.	Mentor Mentee		✓		
38.	Laboratory manual for all courses (science)	Not			
39.	Remedial classes conducted for students		✓		
40.	Feedback(online)	✓			
41.	MoU details	Not			
42.	Academic Plan	✓			
43.	Vision Mission	✓			
44.	Department Policies	✓			
45.	Elective paper allocation details	✓			
46.	Scholar's details in research departments	✓			

Amal
20/10/20



Date: 14.03.2019

IQAC INTERNAL ACADEMIC AUDITName of Auditor: *Dr. T. Kumaran*Department: *Mathematics*

Sl.No	Files	Good	Satisfactory	Poor	Not ready
1.	Academic Calendar	✓			
2.	Syllabus	✓			
3.	Dept. meeting Minutes	✓			
4.	Dept. Activities	✓			
5.	Work load	✓			
6.	Work allocation	✓			
7.	Master Time table	✓			
8.	Field work/ project/internship	✓			
9.	List of courses	✓			
10.	Student's name list(Data entry sheet)	✓			
11.	Student's category list (SC, ST, OC, BC...)	✓			
12.	Teachers list (Resume, vertificate copies, publication...)	✓			
13.	Internal exam timetable, question paper, mark statement, university mark statement, result analysis, Internal answer sheet	✓			
14.	Programme outcome, course outcome	✓			
15.	Pass percentage	✓			
16.	Online survey Excel for students (print out)	✓			
17.	Work diary	✓			
18.	Outgoing students list	✓			
19.	Government fund project	Nil			
20.	Seminar, workshop, conferences conducted by department	✓			
21.	Paper publication in journals (hard and soft copies)	✓			
22.	Book publication in conferences/proceedings	✓			

23.	Extension activities	✓			
24.	Awards and recognition (staff and students)	Nil			
25.	Stock register	✓			
26.	Dept. library register, lib. Book issue register	✓			
27.	Student's attendance register, late register, sick register	✓			
28.	Annual academic report	✓			
29.	Students placement details	✓			
30.	Qualifying examination (SLET, NET)	Nil			
31.	Students progressing higher education	✓			
32.	Board of studies, Evaluation process, question setting	✓			
33.	Alumni details	✓			
34.	PTA details	✓			
35.	Circulars(college, university)	✓			
36.	Rank list	Nil			
37.	Mentor Mentee	✓			
38.	Laboratory manual for all courses (science)	Nil			
39.	Remedial classes conducted for students	✓			
40.	Feedback(online)	✓			
41.	MoU details	Nil			
42.	Academic Plan	✓			
43.	Vision Mission	✓			
44.	Department Policies				✓
45.	Elective paper allocation details	✓			
46.	Scholar's details in research departments	Nil			

21/12/2017



Date: 14/3/201

IQAC INTERNAL ACADEMIC AUDIT

Name of Auditor: S. Rishitha Dayana

Department: Physics

SLNo	Files	Good	Satisfactory	Poor	Not ready
1.	Academic Calendar	✓			
2.	Syllabus	✓			
3.	Dept. meeting Minutes	✓			
4.	Dept. Activities	✓			
5.	Work load	✓			
6.	Work allocation	✓			
7.	Master Time table	✓			
8.	Field work/ project/internship	✓			
9.	List of courses	✓			
10.	Student's name list(Data entry sheet)	✓			
11.	Student's category list (SC, ST, OC, BC, ...)	✓			
12.	Teachers list (Resume, certificate copies, publication...)	✓			
13.	Internal exam timetable, question paper, mark statement, university mark statement, result analysis, Internal answer sheet	✓			
14.	Programme outcome, course outcome	✓			
15.	Pass percentage	✓			
16.	Online survey Excel for students (print out)	✓			
17.	Work diary	✓			
18.	Outgoing students list	✓			
19.	Government fund project				
20.	Seminar, workshop, conferences conducted by department	✓			
21.	Paper publication in journals (hard and soft copies)	✓			
22.	Book publication in conferences/proceedings	✓			



MUSLIM ARTS COLLEGE

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Arhagamandapuram, Thiruvithanore - 629 174, K.K. Dist.

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

23.	Extension activities	✓		
24.	Awards and recognition (staff and students)	Nil		
25.	Stock register	✓		
26.	Dept. library register, lib. Book Issue register	✓		
27.	Student's attendance register, late register, sick register	✓		
28.	Annual academic report	✓		
29.	Students placement details	✓		
30.	Qualifying examination (SET, NET)	Nil		
31.	Students progressing higher education	✓		
32.	Board of studies, Evaluation process, question setting	✓		
33.	Alumni details	✓		
34.	PTA details	✓		
35.	Circulars (college, university)	✓		
36.	Rank list	Nil		
37.	Mentor-Mentee	✓		
38.	Laboratory manual for all courses (science)	✓		
39.	Remedial classes conducted for students	.	✓	
40.	Feedback (online)		✓	
41.	MoU details	-		
42.	Academic Plan			
43.	Vision Mission	✓		
44.	Department Policies	✓		
45.	Elective paper allocation details	✓		
46.	Scholar's details in research departments	✓		

(Signature)
14/03/2019



Date: 15/03/2019

IQAC INTERNAL ACADEMIC AUDIT

Name of Auditor: Mrs. Shaima May (Head of N.E.A)

Department: Chemistry

SLNo	Files	Good	Satisfactory	Poor	Not ready
1.	Academic Calendar	✓			
2.	Syllabus	✓			
3.	Dept. meeting Minutes		✓		
4.	Dept. Activities		✓		
5.	Work load	✓			
6.	Work allocation	✓			
7.	Master Time table	✓			
8.	Field work/ project/internship		✓		
9.	List of courses	✓			
10.	Student's name list (Data entry sheet)	✓			
11.	Student's category list (SC, ST, OC, BC...)		✓		
12.	Teachers list (Resume, certificate copies, publication...)		✓		
13.	Internal exam timetable, question paper, mark statement, university mark statement, result analysis, Internal answer sheet	✓			
14.	Programme outcome, course outcome	✓			
15.	Pass percentage				
16.	Online survey Excel for students (print out)		✓		
17.	Work diary	✓			
18.	Outgoing students list	✓			
19.	Government fund project	Nil			
20.	Seminar, workshop, conferences conducted by department		✓		
21.	Paper publication in journals (hard and soft copies)		✓		
22.	Book publication in conferences/proceedings	Nil			

23.	Extension activities			✓
24.	Awards and recognition (staff and students)			✓
25.	Stock register		✓	
26.	Dept. library register, lib. book issue register		✓	
27.	Student's attendance register, late register, sick register	✓		
28.	Annual academic report			✓
29.	Students placement details	Not		
30.	Qualifying examination (S.T., NET)	Not		
31.	Students progressing higher education		✓	
32.	Board of studies, Evaluation process, question setting		✓	
33.	Alumni details		✓	
34.	PTA details		✓	
35.	Circulars (college, university)	✓		
36.	Rank list		✓	
37.	Mentor Mentee		✓	
38.	Laboratory manual for all courses (science)	Not		
39.	Remedial classes conducted for students		✓	
40.	Feedback (online)		✓	
41.	MoU details	Not		
42.	Academic Plan		✓	
43.	Vision Mission	✓		
44.	Department Policies	✓		
45.	Elective paper allocation details	✓		
46.	Scholar's details in research departments	✓		


 15/03/2017

**IQAC INTERNAL ACADEMIC AUDIT**

Name of Auditor: Mrs T V Divya (Dept of Maths)

Department: Zoology

Sl.No	Files	Good	Satisfactory	Poor	Not ready
1.	Academic Calendar	✓			
2.	Syllabus	✓			
3.	Dept. meeting Minutes	✓			
4.	Dept. Activities	✓			
5.	Work load	✓			
6.	Work allocation	✓			
7.	Master Time table	✓			
8.	Field work/ project/internship	✓			
9.	List of courses	✓			
10.	Student's name list(Data entry sheet)	✓			
11.	Student's category list (SC, ST, OC, BC...)	✓			
12.	Teachers list (Resume, certificate copies, publication...)	✓			
13.	Internal exam timetable, question paper, mark statement, university mark statement, result analysis, Internal answer sheet	✓			
14.	Programme outcome, course outcome	✓			
15.	Pass percentage	✓			
16.	Online survey Excel for students (print out)	✓			
17.	Work diary	✓			
18.	Outgoing students list	✓			
19.	Government fund project	✓			
20.	Seminar, workshop, conferences conducted by department	✓			
21.	Paper publication in journals (hard and soft copies)	✓			
22.	Book publication in conferences/proceedings		✓		



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INTERNAL QUALITY ASSURANCE CELL

(IQAC)

23.	Extension activities		✓		
24.	Awards and recognition (staff and students)		✓		
25.	Stock register	✓			
26.	Dept. library register, lib. Book issue register	✓			
27.	Student's attendance register, late register, sick register	✓			
28.	Annual academic report	✓			
29.	Students placement details	Not			
30.	Qualifying examination (SFT, NET)		✓		
31.	Students progressing higher education	✓			
32.	Board of studies, Evaluation process, question setting	✓			
33.	Alumni details	✓			
34.	PTA details	✓			
35.	Circulars(college, university)	✓			
36.	Rank list	✓			
37.	Mentor Mentee	✓			
38.	Laboratory manual for all courses (science)	✓			
39.	Remedial classes conducted for students	✓			
40.	Feedback(online)	✓			
41.	MoU details	Not			
42.	Academic Plan	✓			
43.	Vision Mission	✓			
44.	Department Policies	✓			
45.	Elective paper allocation details	✓			
46.	Scholar's details in research departments	✓			

[Signature]
16/3/2019



Date: 16/03/2019

IQAC INTERNAL ACADEMIC AUDIT

Name of Auditor: Dr. C. Christo Quveny (Dept. of Zoology)

Department: N.P.O

SL.No	Files	Good	Satisfactory	Poor	Not ready
1.	Academic Calendar	✓			
2.	Syllabus	✓			
3.	Dept. meeting Minutes	✓			
4.	Dept. Activities	✓			
5.	Work load	✓			
6.	Work allocation	✓			
7.	Master Time table	✓			
8.	Field work/ project/internship	✓			
9.	List of courses	✓			
10.	Student's name list(Data entry sheet)	✓			
11.	Student's category list (SC, ST, OC, BC...)	✓			
12.	Teachers list (Resume, certificate copies, publication...)	✓			
13.	Internal exam timetable, question paper, mark statement, university mark statement, result analysis, Internal answer sheet	✓			
14.	Programme outcome, course outcome	✓			
15.	Pass percentage	✓			
16.	Online survey Excel for students (print out)	✓			
17.	Work diary	✓			
18.	Outgoing students list	✓			
19.	Government fund project	✓			
20.	Seminar, workshop, conferences conducted by department	✓			
21.	Paper publication in journals (hard and soft copies)	✓			
22.	Book publication in conferences/proceedings	✓			



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INTERNAL QUALITY ASSURANCE CELL

(IQAC)

23.	Extension activities		✓		
24.	Awards and recognition (staff and students)	✓			
25.	Stock register	✓			
26.	Dept. library register, lib. Book issue register	✓			
27.	Student's attendance register, late register, sick register	✓			
28.	Annual academic report	✓			
29.	Students placement details	✓			
30.	Qualifying examination (SET, NET)	✓			
31.	Students progressing higher education	✓			
32.	Board of studies, Evaluation process, question setting	✓			
33.	Alumni details	✓			
34.	PTA details	✓			
35.	Circulars(college, university)	✓			
36.	Rank list	✓			
37.	Mentor Mentee	✓			
38.	Laboratory manual for all courses (science)	✓			
39.	Remedial classes conducted for students	✓			
40.	Feedback(online)		✓		
41.	MoU details	Not			
42.	Academic Plan	✓			
43.	Vision Mission	✓			
44.	Department Policies	✓			
45.	Elective paper allocation details	✓			
46.	Scholar's details in research departments	✓			

Shamsh
16/03/2019



Date: 15/3/2019

IQAC INTERNAL ACADEMIC AUDIT

Name of Auditor: DY. T. Mini

Department: Fashion Technology

SlNo	Files	Good	Satisfactory	Poor	Not ready
1.	Academic Calendar	✓			
2.	Syllabus	✓			
3.	Dept. meeting Minutes	✓			
4.	Dept. Activities	✓			
5.	Work load	✓			
6.	Work allocation	✓			
7.	Master Time table	✓			
8.	Field work/ project/internship	✓			
9.	List of courses	✓			
10.	Student's name list(Data entry sheet)		✓		
11.	Student's category list (SC, ST, OC, BC...)		✓		
12.	Teachers list (Resume, certificate copies, publication...)	✓			
13.	Internal exam timetable, question paper, mark statement, university mark statement, result analysis, Internal answer sheet	✓			
14.	Programme outcome, course outcome	✓			
15.	Pass percentage	✓			
16.	Online survey Excel for students (print out)	✓			
17.	Work diary	✓			
18.	Outgoing students list	✓			
19.	Government fund project	✓			
20.	Seminar, workshop, conferences conducted by department	✓			
21.	Paper publication in journals (hard and soft copies)	✓			
22.	Book publication in conferences/ proceedings	✓			



23.	Extension activities	✓			
24.	Awards and recognition (staff and students)	✓			
25.	Stock register	✓			
26.	Dept. library register, lib. Book issue register	✓			
27.	Student's attendance register, late register, sick register	✓			
28.	Annual academic report	✓			
29.	Students placement details	✓			
30.	Qualifying examination (SET, NET)	✓			
31.	Students progressing higher education	✓			
32.	Board of studies, Evaluation process, question setting	✓			
33.	Alumni details	✓			
34.	PTA details	✓			
35.	Circulars(college, university)	✓			
36.	Rank list	✓			
37.	Mentor Mentee	✓			
38.	Laboratory manual for all courses (science)	✓			
39.	Remedial classes conducted for students	✓			
40.	Feedback(online)	✓			
41.	MoU details	✓			
42.	Academic Plan	✓			
43.	Vision Mission	✓			
44.	Department Policies	✓			
45.	Elective paper allocation details	✓			
46.	Scholar's details in research departments	✓			


15/02/2019



Date: 16/03/2019

IQAC INTERNAL ACADEMIC AUDIT

Name of Auditor: *Dr. T. Meera (Dept. of Paramed)*

Department: *Computer Science*

Sl.No	Files	Good	Satisfactory	Poor	Not ready
1.	Academic Calendar	✓			
2.	Syllabus	✓✓			
3.	Dept. meeting Minutes	✓			
4.	Dept. Activities	✓✓			
5.	Work load	✓✓			
6.	Work allocation	✓✓			
7.	Master Time table	✓✓			
8.	Field work/ project/internship		✓		
9.	List of courses	✓			
10.	Student's name list (Data entry sheet)	✓			
11.	Student's category list (SC, ST, OC, BC...)		✓		
12.	Teachers list (Resume, certificate copies, publication...)		✓		
13.	Internal exam timetable, question paper, mark statement, university mark statement, result analysis, Internal answer sheet	✓			
14.	Programme outcome, course outcome	✓			
15.	Pass percentage	✓✓			
16.	Online survey: Escal for students (print out)	✓✓			
17.	Work diary	✓✓			
18.	Outgoing students list	✓✓			
19.	Government fund project	Nil			
20.	Seminar, workshop, conferences conducted by department		✓		
21.	Paper publication in journals (hard and soft copies)		✓		
22.	Book publication in conferences/proceedings		✓		



21.	Extension activities		✓		
22.	Awards and recognition (Staff and students)		✓		
23.	Stock register	✓			
24.	Dept. library register, lib. Book issue register	✓			
25.	Student's attendance register, late register, sick register	✓			
26.	Annual academic report	✓			
27.	Students placement details		✓		
28.	Qualifying examination (M.T, N.T)	Not			
29.	Students progressing higher education	✓			
30.	Board of studies, Evaluation process, question setting	✓			
31.	Alumni details	✓			
32.	PTA details		✓		
33.	Circulars (college, university)	✓			
34.	Rank list			✓	
35.	Mentor Mentee	✓			
36.	Laboratory manual for all courses (science)	✓			
37.	Remedial classes conducted for students	✓			
38.	Feedback (online)	✓			
39.	MoU details		✓		
40.	Academic Plan	✓			
41.	Vision Mission	✓			
42.	Department Policies		✓		
43.	Elective paper allocation details	✓			
44.	Scholar's details in research departments	✓			


16/03/2019



Date: 14/03/2019

IQAC INTERNAL ACADEMIC AUDIT

Name of Auditor: Mrs B.S. Sankar (Dept of B.A)

Department: B.C.A

Sl.No	Files	Good	Satisfactory	Poor	Not ready
1.	Academic Calendar	✓			
2.	Syllabus	✓			
3.	Dept. meeting Minutes	✓			
4.	Dept. Activities		✓		
5.	Work load	✓			
6.	Work allocation	✓			
7.	Master Time table	✓			
8.	Field work/ project/internship		✓		
9.	List of courses	✓			
10.	Student's name list(Data entry sheet)	✓			
11.	Student's category list (SC, ST, OC, BC....)		✓		
12.	Teachers list (Resume, certificate copies, publication...)		✓		
13.	Internal exam timetable, question paper, mark statement, university mark statement, result analysis, Internal answer sheet		✓		
14.	Programme outcome, course outcome		✓		
15.	Pass percentage	✓			
16.	Online survey Excel for students (print out)	✓			
17.	Work diary	✓			
18.	Outgoing students list	✓			
19.	Government fund project	No			
20.	Seminar, workshop, conferences conducted by department		✓		
21.	Paper publication in journals: (hard and soft copies)		✓		
22.	Book publication in conferences/ proceedings		✓		



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INTERNAL QUALITY ASSURANCE CELL

(IQAC)

23.	Extension activities		✓		
24.	Awards and recognition (staff and students)				✓
25.	Stock register		✓		
26.	Dept. library register, lib. Book issue register	✓			
27.	Student's attendance register, late register, sick register	✓			
28.	Annual academic report		✓		
29.	Students placement details				✓
30.	Qualifying examination (SET, NET)	Not			
31.	Students progressing higher education		✓		
32.	Board of studies, Evaluation process, question setting		✓		
33.	Alumni details		✓		
34.	PTA details		✓		
35.	Circulars(college, university)	✓			
36.	Rank list				✓
37.	Mentor Mentee		✓		
38.	Laboratory manual for all courses (science)	Not			
39.	Remedial classes conducted for students		✓		
40.	Feedback(online)		✓		
41.	MoU details	Not			
42.	Academic Plan	✓			
43.	Vision Mission		✓		
44.	Department Policies		✓		
45.	Elective paper allocation details	✓			
46.	Scholar's details in research departments	✓			

Handwritten signature
14/12/23



Date: 15/03/2019

IQAC INTERNAL ACADEMIC AUDIT

Name of Auditor: Dr. Jagathish

Department: HMCS

SLNo	Files	Good	Satisfactory	Poor	Not ready
1.	Academic Calendar	✓			
2.	Syllabus		✓		
3.	Dept. meeting Minutes	✓			
4.	Dept. Activities		✓		
5.	Work load	✓			
6.	Work allocation	✓			
7.	Master Time table	✓			
8.	Field work/ project/internship		✓		
9.	List of courses		✓		
10.	Student's name list(Data entry sheet)	✓			
11.	Student's category list (SC, ST, OC, BC,...)	✓			
12.	Teachers list (Resume, certificate copies, publication...)		✓		
13.	Internal exam timetable, question paper, mark statement, university mark statement, result analysis, Internal answer sheet	✓			
14.	Programme outcome, course outcome	✓			
15.	Pass percentage	✓			
16.	Online survey Excel for students (print out)	✓			
17.	Work diary	✓			
18.	Outgoing students list	✓			
19.	Government fund project	Nil			
20.	Seminar, workshop, conferences conducted by department		✓		
21.	Paper publication in journals (hard and soft copies)		✓		
22.	Book publication in conferences/ proceedings	✓			



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INTERNAL QUALITY ASSURANCE CELL

(IQAC)

23.	Extension activities		✓		
24.	Awards and recognition (staff and students)		✓		
25.	Stock register	✓			
26.	Dept. library register, lib. Book issue register	✓			
27.	Student's attendance register, late register, sick register	✓			
28.	Annual academic report		✓		
29.	Students placement details	✓			
30.	Qualifying examination (SET, NET)	Nil			
31.	Students progressing higher education		✓		
32.	Board of studies, Evaluation process, question setting		✓		
33.	Alumni details	✓			
34.	PTA details	✓			
35.	Circulars(college, university)	✓			
36.	Rank list	Nil			
37.	Mentor Mentee	✓			
38.	Laboratory manual for all courses (science)	-			
39.	Remedial classes conducted for students		✓		
40.	Feedback(online)		✓		
41.	MoU details	✓			
42.	Academic Plan	✓			
43.	Vision Mission		✓		
44.	Department Policies		✓		
45.	Elective paper allocation details	✓			
46.	Scholar's details in research departments		✓		

Handwritten signature
3/3/19



Date: 15/3/2019

IQAC INTERNAL ACADEMIC AUDIT

Name of Auditor: S. Sushitha

Department: Visual communication

Sl.No	Files	Good	Satisfactory	Poor	Not ready
1.	Academic Calendar		✓		
2.	Syllabus		✓		
3.	Dept. meeting Minutes				✓
4.	Dept. Activities		✓		
5.	Work load	✓			
6.	Work allocation	✓			
7.	Master Time table	✓			
8.	Field work/ project/internship		✓		
9.	List of courses	✓			
10.	Student's name list(Data entry sheet)	✓			
11.	Student's category list (SC, ST, OC, BC...)		✓		
12.	Teachers list (Resume, certificate copies, publication...)		✓		
13.	Internal exam timetable, question paper, mark statement, university mark statement, result analysis, Internal answer sheet	✓			
14.	Programme outcome, course outcome		✓		
15.	Pass percentage	✓			
16.	Online survey Excel for students (print out)		✓		
17.	Work diary	✓			
18.	Outgoing students list	✓			
19.	Government fund project	NIL			
20.	Seminar, workshop, conferences conducted by department		✓		
21.	Paper publication in journals (hard and soft copies)	-			
22.	Book publication in conferences/proceedings	-			



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INTERNAL QUALITY ASSURANCE CELL

(IQAC)

23.	Extension activities		✓		
24.	Awards and recognition (staff and students)	✓			
25.	Stock register		✓		
26.	Dept. library register, lib. Book issue register	✓			
27.	Student's attendance register, late register, sick register	✓			
28.	Annual academic report	✓			
29.	Students placement details		✓		
30.	Qualifying examination (SET, NET)	✓			
31.	Students progressing higher education		✓		
32.	Board of studies, Evaluation process, question setting		✓		
33.	Alumni details		✓		
34.	PTA details		✓		
35.	Circulars(college, university)		✓		
36.	Rank list	✓			
37.	Mentor Mentee	✓			
38.	Laboratory manual for all courses (science)	✓			
39.	Remedial classes conducted for students		✓		
40.	Feedback(online)	✓			
41.	MOU details	✓			
42.	Academic Plan		✓		
43.	Vision Mission	✓			
44.	Department Policies		✓		
45.	Elective paper allocation details	✓			
46.	Scholar's details in research departments	✓			


15/5/2019



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INTERNAL QUALITY ASSURANCE CELL

IQAC

DATE: 05/02/2020

IQAC INTERNAL ACADEMIC AUDIT

Name of Auditor: Dr P KUNJAMAN (Dept of Zoology)

Department: Zoology

Sl.No	Files	Good	Satisfactory	Poor	Not ready
1.	Academic Calendar	✓			
2.	Syllabus	✓			
3.	Dept. meeting Minutes	✓			
4.	Dept. Activities		✓		
5.	Work load	✓			
6.	Work allocation	✓			
7.	Master Time table	✓			
8.	Field work/ project/ internship		✓		
9.	List of courses	✓			
10.	Student's ratio list/Data entry sheet	✓			
11.	Student's category list (SC, ST, OC, BC...)	✓			
12.	Teachers list (Resume, certificate copies, publication...)	✓			
13.	Internal exam timetable, question paper, mark statement, university mark statement, result analysis, Internal answer sheet		✓		
14.	Programme outcome, course outcome	✓			
15.	Pass percentage	✓			
16.	Online survey Excel for students (print out)				✓
17.	Work diary		✓		
18.	Outgoing students list		✓		
19.	Government fund project	Nil			
20.	Seminar, workshop, conferences conducted by department		✓		
21.	Paper publication in journals (hard and soft copies)		✓		
22.	Book publication in conferences/proceedings	Nil			

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INTERNAL QUALITY ASSURANCE CELL

(IQAC)

23	Extension activities				✓
24	Awards and recognition (staff and students)		✓		
25	Stock register		✓		
26	Dept. library register, lib. Book issue register		✓		
27	Student's attendance register, late register, sick register		✓		
28	Annual academic report				✓
29	Students placement details	Nil			
30	Qualifying examination (SET, NET)	Nil			
31	Students progressing higher education		✓		
32	Board of studies, Evaluation process, question setting				✓
33	Alumni details				✓
34	PTA details		✓		
35	Circulars (college, university)		✓		
36	Rack list				✓
37	Mentor Mentee		✓		
38	Laboratory manual for all courses (science)	Nil			
39	Remedial classes conducted for students		✓		
40	Feedback (online)		✓		
41	Mot / details	Nil			
42	Academic Plan		✓		
43	Vision Mission		✓		
44	Department Policies				✓
45	Elective paper allocation details		✓		
46	Scholar's details in research departments	✓			

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Athangimundagam, Thiruvithankode - 629 174, K.P. Dist.

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

Date: 01/02/2020

IQAC INTERNAL ACADEMIC AUDIT

Name of Auditor: *Dr. T. Kumaran*

Department: *English*

Sl.No	Files	Good	Satisfactory	Poor	Not ready
1.	Academic Calendar	✓			
2.	Syllabus	✓			
3.	Dept. meeting Minutes	✓			
4.	Dept. Activities	✓			
5.	Work load	✓			
6.	Work allocation	✓			
7.	Master Time table	✓			
8.	Field work/ project/Internship	✓			
9.	List of courses	✓			
10.	Student's name list(Data entry sheet)	✓			
11.	Student's category list (SC, ST, OC, BC, ...)	✓			
12.	Teachers list (Resume, certificate copies, publication...)	✓			
13.	Internal exam timetable, question paper, mark statement, university mark statement, result analysis, Internal answer sheet	✓			
14.	Programme outcome, course outcome	✓			
15.	Pass percentage	✓			
16.	Online survey Excel for students (print out)	✓			
17.	Work diary	✓			
18.	Outgoing students list	✓			
19.	Government fund project	Nil			
20.	Seminar, workshop, conferences conducted by department	✓			
21.	Paper publication in journals (hard and soft copies)	✓			
22.	Book publication in conferences/proceedings	✓			



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INTERNAL QUALITY ASSURANCE CELL

(IQAC)

23.	Extension activities		✓		
24.	Awards and recognition (staff and students)		✓		
25.	Stock register	✓			
26.	Dept. library register, lib. Book issue register	✓			
27.	Student's attendance register, late register, sick register	✓			
28.	Annual academic report	✓			
29.	Students placement details	✓			
30.	Qualifying examination (SET, NET)		✓		
31.	Students progressing higher education	✓			
32.	Board of studies, Evaluation process, question setting	✓			
33.	Alumni details	✓			
34.	PTA details		✓		
35.	Circulars(college, university)	✓			
36.	Rank list	✓			
37.	Mentor Mentee	✓			
38.	Laboratory manual for all courses (science)	Nil			
39.	Remedial classes conducted for students		✓		
40.	Feedback(online)	✓			
41.	MoU details		✓		
42.	Academic Plan	✓			
43.	Vision Mission	✓			
44.	Department Policies	✓			
45.	Elective paper allocation details	✓			
46.	Scholar's details in research departments	✓			

4/11/20



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INTERNAL QUALITY ASSURANCE CELL

(IQAC)

Date: 04/02/2021

IQAC INTERNAL ACADEMIC AUDIT

Name of Auditor: T. Shesin Mary

Department: Arabic

Sl.No	Files	Good	Satisfactory	Poor	Not ready
1.	Academic Calendar	✓			
2.	Syllabus	✓			
3.	Dept. meeting Minutes	✓			
4.	Dept. Activities	✓			
5.	Work load	✓			
6.	Work allocation	✓			
7.	Master Time table	✓			
8.	Field work/ project/internship		✓		
9.	List of courses	✓			
10.	Student's name list(Data entry sheet)	✓			
11.	Student's category list (SC, ST, OC, BC...)	✓			
12.	Teachers list (Resume, certificate copies, publication...)		✓		
13.	Internal exam timetable, question paper, mark statement, university mark statement, result analysis, Internal answer sheet	✓			
14.	Programme outcome, course outcome	✓			
15.	Pass percentage	✓			
16.	Online survey Excel for students (print out)	✓			
17.	Work diary	✓			
18.	Outgoing students list	✓			
19.	Government fund project		✓		
20.	Seminar, workshop, conferences conducted by department	✓			
21.	Paper publication in journals (hard and soft copies)	✓			
22.	Book publication in conferences/proceedings	✓			



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INTERNAL QUALITY ASSURANCE CELL

(IQAC)

23.	Extension activities		✓		
24.	Awards and recognition (staff and students)		✓		
25.	Stock register	✓			
26.	Dept. library register, lib. Book issue register	✓			
27.	Student's attendance register, late register, sick register	✓			
28.	Annual academic report	✓			
29.	Students placement details	✓			
30.	Qualifying examination (SET, NET)	✓			
31.	Students progressing higher education	✓			
32.	Board of studies, Evaluation process, question setting	✓			
33.	Alumni details	✓			
34.	PTA details	✓			
35.	Circulars (college, university)	✓			
36.	Rank list	✓			
37.	Mentor Mentee	✓			
38.	Laboratory manual for all courses (science)	✓			
39.	Remedial classes conducted for students	✓			
40.	Feedback (online)	✓			
41.	Mol. details	✓			
42.	Academic Plan	✓			
43.	Vision Mission	✓			
44.	Department Policies	✓			
45.	Elective paper allocation details	✓			
46.	Scholar's details in research departments	✓			


09/02/2020





Date: 5/02/2020

IQAC INTERNAL ACADEMIC AUDIT

Name of Auditor: *Dr. M. Jagathish*

Department: *History*

SlNo	Files	Good	Satisfactory	Poor	Not ready
1.	Academic Calendar	✓			
2.	Syllabus	✓✓			
3.	Dept. meeting Minutes	✓✓			
4.	Dept. Activities	✓✓✓			
5.	Work load	✓✓✓✓			
6.	Work allocation	✓✓✓			
7.	Master Time table	✓✓			
8.	Field work/ project/internship		✓✓		
9.	List of courses		✓✓		
10.	Student's name list(Data entry sheet)	✓			
11.	Student's category list (SC, ST, OC, BC...)	✓✓			
12.	Teachers list (Resume, certificate copies, publication...)	✓			
13.	Internal exam timetable, question paper, mark statement, university mark statement, result analysis, Internal answer sheet	✓			
14.	Programme outcome, course outcome	✓✓			
15.	Pass percentage	✓✓			
16.	Online survey Excel for students (print out)		✓		
17.	Work diary		✓✓		
18.	Outgoing students list				
19.	Government fund project	Nil			
20.	Seminar, workshop, conferences conducted by department		✓		
21.	Paper publication in journals (hard and soft copies)		✓✓		
22.	Book publication in conferences/proceedings		✓		

MUSLIM ARTS COLLEGE

(Affiliated to Marthoma Syrian Seminary University, Thrissur)
 Atholathandassam, Puzhithancode - 686 178, K. K. Dist.

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

23.	Extension activities		✓		
24.	Awards and recognition (staff and students)	Nil			
25.	Stock register	✓			
26.	Dept. library register, lib. Book issue register	✓			
27.	Student's attendance register, late register, sick register	✓			
28.	Annual academic report		✓		
29.	Students placement details	Nil			
30.	Qualifying examination (SET, NET)				
31.	Students progressing higher education		✓		
32.	Board of studies, Evaluation process, question setting		✓		
33.	Alumni details		✓		
34.	PIA details		✓		
35.	Circulars college, university				
36.	Bank list	Nil			
37.	Minor Minutes	✓			
38.	Laboratory manual for all courses (science)	✓			
39.	Remedial classes conducted for students		✓		
40.	Feedback (online)		✓		
41.	MoU details	Nil			
42.	Academic Plan	✓			
43.	Vision Mission		✓		
44.	Department Policies		✓		
45.	Effective paper allocation details	✓			
46.	Scholar's details in research departments		✓		

[Handwritten signature]
 10/10/20



MUSLIM ARTS COLLEGE

(Affiliated to Maranjan Muslim Sanshodhan University, Thuvattal)
 Athagalamthoppam, Thiruvithankode - 686 574, K. E. DIST.

INTERNAL QUALITY ASSURANCE CELL

IQAC

Date: 4/12/2020

IQAC INTERNAL ACADEMIC AUDIT

Name of Auditor: Mrs. S. Sunitha

Department: public Administration.

Sl.No	Files	Good	Satisfactory	Poor	Not ready
1.	Academic Calendar	✓			
2.	Syllabus	✓			
3.	Dept. meeting Minutes	✓			
4.	Dept. Activities	✓			
5.	Work load	✓			
6.	Work allocation	✓			
7.	Master Time table	✓			
8.	Field work/ project/internship		✓		
9.	List of courses		✓		
10.	Student's name list(Data entry sheet)	✓			
11.	Student's category list (SC, ST, OC, BC...)	✓			
12.	Teachers list (Resume, certificate copies, publication...)	✓			
13.	Internal exam timetable, question paper, mark statement, university mark statement, result analysis, internal answer sheet	✓			
14.	Programme outcome, course outcome	✓			
15.	Pass percentage	✓			
16.	Online survey Excel for students (print out)	✓			
17.	Work diary	✓			
18.	Outgoing students list	✓			
19.	Government fund project	✓			
20.	Seminar, workshop, conferences conducted by department	✓			
21.	Paper publication in journals (hard and soft copies)	✓			
22.	Book publication in conferences/ proceedings		✓		

MUSLIM ARTS COLLEGE

(Affiliated to Mohammed Soudagar University, Tiruchelvi)
 Athagalamondopam, Tiruvalluvaru - 629 174, K.K. Dist.

INTERNAL QUALITY ASSISTANCE CELL

(IGAC)

23.	Extension activities	✓			
24.	Awards and recognition (staff and students)		✓		
25.	Stock register	✓			
26.	Dept. library register, lib. Book issue register	✓			
27.	Student's attendance register, late register, sick register	✓			
28.	Annual academic report	✓			
29.	Students placement details		✓		
30.	Qualifying examination (SET, NET)	✓			
31.	Students progressing higher education		✓		
32.	Board of studies, Evaluation process, question setting	✓			
33.	Alumni details	✓			
34.	PTA details	✓			
35.	Circulars(college, university)	✓			
36.	Rank list		✓		
37.	Mentor Mentee	✓			
38.	Laboratory manual for all courses (science)	✓			
39.	Remedial classes conducted for students	✓			
40.	Feedback(online)		✓		
41.	MoU details		✓		
42.	Academic Plan	✓			
43.	Vision Mission	✓			
44.	Department Policies	✓			
45.	Elective paper allocation details	✓			
46.	Scholar's details in research departments	✓			


 4/2/2020



MUSLIM ARTS COLLEGE

(Affiliated to Mannamangalam Sree Narayana University, Thiruvananthapuram)
Achangantholapuzha, Thiruvananthapuram - 695 174, K.N. DIST.

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

Date: 06/02/2020

IQAC INTERNAL ACADEMIC AUDIT

Name of Auditor: DY. Gt. Seema Gopal

Department: BBA

Sl.No	Files	Good	Satisfactory	Poor	Not ready
1.	Academic Calendar	✓			
2.	Syllabus	✓			
3.	Dept. meeting Minutes	✓			
4.	Dept. Activities	✓			
5.	Work load	✓			
6.	Work allocation	✓			
7.	Master Time table	✓			
8.	Field work/ project/ internship	✓			
9.	List of courses	✓			
10.	Student's name list (Data entry sheet)	✓			
11.	Student's category list (SC, ST, OC, BC....)	✓			
12.	Teachers list (Resume, certificate copies, publication...)	✓			
13.	Internal exam timetable, question paper, mark statement, university mark statement, result analysis, Internal answer sheet		✓		
14.	Programme outcome, course outcome		✓		
15.	Pass percentage	✓			
16.	Online survey Excel for students (print out)	✓			
17.	Work diary		✓		
18.	Outgoing students list	✓			
19.	Government fund project	✓			
20.	Seminar, workshop, conferences conducted by department	✓			
21.	Paper publication in journals (hard and soft copies)	✓			
22.	Book publication in conferences/ proceedings	✓			

MUSLIM ARTS COLLEGE

(Affiliated to Mahatma Gandhi Sundararam University, Tiruchendur)
Azhagiyeendupam, Thiruvitnanoredu - 629 174, K.K, Dist.

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

23.	Extension activities	✓			
24.	Awards and recognition (staff and students)	✓			
25.	Stock register	✓			
26.	Dept. library register, lib. Book issue register	✓			
27.	Student's attendance register, late register, sick register	✓			
28.	Annual academic report	✓			
29.	Students placement details	✓			
30.	Qualifying examination (SET, NET)	✓			
31.	Students progressing higher education	✓			
32.	Board of studies, Evaluation process, question setting	✓			
33.	Alumni details	✓			
34.	PTA details	✓			
35.	Circulars(college, university)	✓			
36.	Rank list	✓			
37.	Mentor Mentee	✓			
38.	Laboratory manual for all courses (science)	✓			
39.	Remedial classes conducted for students	✓			
40.	Feedback(online)	✓			
41.	MoU details	✓			
42.	Academic Plan	✓			
43.	Vision Mission	✓			
44.	Department Policies	✓			
45.	Elective paper allocation details	✓			
46.	Scholar's details in research departments	✓			

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06/01/2020



MUSLIM ARTS COLLEGE

(Affiliated to Rasoolunnabi Sunanawati University, Tirunelveli)
Athapalamangalam, Thiruvithankode - 629 174, K. R. Dist.

INTERNAL QUALITY ASSURANCE CELL

IQAC

Date: 07/02/2020

IQAC INTERNAL ACADEMIC AUDIT

Name of Auditor: Miss S. Reshulha Jayama (College of Maths)

Department: Commerce

Sl.No	Files	Good	Satisfactory	Poor	Not ready
1.	Academic Calendar	✓			
2.	Syllabus	✓			
3.	Dept. meeting Minutes		✓		
4.	Dept. Activities		✓		
5.	Work load	✓			
6.	Work allocation	✓			
7.	Master Time table	✓			
8.	Field work/ project/internship		✓		
9.	List of courses	✓			
10.	Student's name list (Data entry sheet)		✓		
11.	Student's category list (SC, ST, OC, BC...)		✓		
12.	Teachers list (Resume, certificate copies, publication...)		✓		
13.	Internal exam timetable, question paper, mark statement, university mark statement, result analysis, Internal answer sheet	✓			
14.	Programme outcome, course outcome	✓			
15.	Pass percentage	✓			
16.	Online survey Excel for students (print out)	✓			
17.	Work diary		✓		
18.	Outgoing students list	✓			
19.	Government fund project	Nil			
20.	Seminar, workshop, conferences conducted by department		✓		
21.	Paper publication in journals (hard and soft copies)		✓		
22.	Book publication in conferences/proceedings		✓		

MUSLIM ARTS COLLEGE

(Affiliated to Mahatma Jyotiba Phule University, Jalgaon)
 Acharya Narendra Bhawan, Dhule Road - 422 114, K. J. D. M.

INTERNAL QUALITY ASSURANCE CELL

(PGAC)

23	Extension activities		✓		
24	Awards and recognition (staff and students)		✓		
25	Stock register		✓		
26	Dept. library register, lib. Book issue register		✓		
27	Student's attendance register, late register, sick register			✓	
28	Annual academic report			✓	
29	Students placement details		✓		
30	Qualifying examination (SET, NET)		✓		
31	Students progressing higher education		✓		
32	Board of studies, Evaluation process, question setting		✓		
33	Alumni details				
34	PTA details				
35	Circulars (college, university)		✓		
36	Rank list		✓		
37	Mentor Mentee		✓		
38	Laboratory manual for all courses (science)		✓		
39	Remedial classes conducted for students		✓		
40	Feedback (online)		✓		
41	Mol details	✓			
42	Academic Plan		✓		
43	Vision Mission	✓			
44	Department Policies	✓			
45	Elective paper allocation details	✓			
46	Scholar's details in research departments	✓			

(Signature)
 02/02/2020



MUSLIM ARTS COLLEGE

(Affiliated to Mahatma Gandhi University, Tiruvananthapuram, Thiruvananthapuram - 620 174, K.K. Dist.)

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

Date: 04/02/2020

IQAC INTERNAL ACADEMIC AUDIT

Name of Auditor: Dr. P. Anuragan (Dept. of Zoology)

Department: B.com C.C.S.

Sl.No	Files	Good	Satisfactory	Poor	Not ready
1.	Academic Calendar	✓			
2.	Syllabus	✓			
3.	Dept. meeting Minutes		✓		
4.	Dept. Activities		✓		
5.	Work load	✓			
6.	Work allocation	✓			
7.	Minor Time table	✓			
8.	Field work/ project/internship		✓		
9.	List of courses	✓			
10.	Student's name list(Data entry sheet)	✓			
11.	Student's category list (SC, ST, OC, BC ...)	✓			
12.	Teachers list (Resume, certificate copies, publication...)	✓			
13.	Internal exam timetable, question paper, mark statement, university mark statement, result analysis, Internal answer sheet	✓			
14.	Programme outcome, course outcome	✓			
15.	Pass percentage	✓			
16.	Online survey Excel for students (print out)	✓			
17.	Work diary	✓			
18.	Outgoing students list	✓			
19.	Government fund project	Nil	✓		
20.	Seminar, workshop, conferences conducted by department	✓			
21.	Paper publication in journals (hard and soft copies)	✓			
22.	Book publication in conferences/proceedings	✓			

MUSLIM ARTS COLLEGE

(Affiliated to Mahatma Jyoti Basu University, Trinamali)
 Acharya Mandapam, Thiruvithurude - 629 174, K.K. Dist.

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

23.	Extension activities	✓			
24.	Awards and recognition (staff and students)	✓			
25.	Stock register	✓			
26.	Dept. library register, lib. Book issue register		✓		
27.	Student's attendance register, late register, sick register		✓		
28.	Annual academic report	✓			
29.	Students placement details	✓			
30.	Qualifying examination (SET, NET)	Not			
31.	Students progressing higher education	✓			
32.	Board of studies, Evaluation process, question setting	✓			
33.	Alumni details		✓		
34.	PTA details	✓			
35.	Circulars (college, university)	✓			
36.	Rank list	✓			
37.	Mentor/Mentee		✓		
38.	Laboratory manual for all courses (science)	✓			
39.	Remedial classes conducted for students		✓		
40.	Feedback (online)	✓			
41.	MoU details	Not			
42.	Academic Plan	✓			
43.	Vision/Mission	✓			
44.	Department Policies	✓			
45.	Elective paper allocation details	✓			
46.	Scholar's details in research departments	✓			

4/11/2024



MUSLIM ARTS COLLEGE

(Affiliated to Mahatma Jyoti Basu University, Thiruvananthapuram, Thiruvananthapuram, Thiruvananthapuram - 620 014, K.R. Dist.)

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

Date: 04.02.2020

IQAC INTERNAL ACADEMIC AUDIT

Name of Auditor: *Dr. P. Kumaran*

Department: *Mathematics*

Sl.No	Files	Good	Satisfactory	Poor	Not ready
1.	Academic Calendar	✓			
2.	Syllabus	✓			
3.	Dept. meeting Minutes	✓			
4.	Dept. Activities	✓			
5.	Work load	✓			
6.	Work allocation	✓			
7.	Master Time table	✓			
8.	Field work/ project/ internship	✓			
9.	List of courses	✓			
10.	Student's name list (Data entry sheet)	✓			
11.	Student's category list (SC, ST, OC, BC...)	✓			
12.	Teachers list (Resume, certificate copies, publication...)	✓			
13.	Internal exam timetable, question paper, mark statement, university mark statement, result analysis, Internal answer sheet	✓			
14.	Programme outcome, course outcome	✓			
15.	Pass percentage	✓			
16.	Online survey Excel for students (print out)	✓			
17.	Work diary	✓			
18.	Outgoing students list	✓			
19.	Government fund project	Nil			
20.	Seminar, workshop, conferences conducted by department	✓			
21.	Paper publication in journals (hard and soft copies)	✓			
22.	Book publication in conferences/ proceedings	✓			

MUSLIM ARTS COLLEGE

(Affiliated to Mahatma Jyotiba Phule University, Thane)
 Acharyanagar, Thiruvananthapuram - 620 174, K. R. Dist.

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

23.	Extension activities	✓		
24.	Awards and recognition (staff and students)	Nil		
25.	Stock register	✓		
26.	Dept. library register, lib. Book issue register	✓		
27.	Student's attendance register, late register, sick register	✓		
28.	Annual academic report	✓		
29.	Students placement details	Nil		
30.	Qualifying examination (SET, NET)	Nil		
31.	Students progressing higher education	✓		
32.	Board of studies, Evaluation process, question setting	✓		
33.	Alumni details	✓		
34.	PTA details	✓		
35.	Circulars (college, university)	✓		
36.	Rank list	✓		
37.	Mentor Mentor	✓		
38.	Laboratory manual for all courses (science)	Nil		
39.	Remedial classes conducted for students	✓		
40.	Feedback (online)	✓		
41.	MOU details	Nil		
42.	Academic Plan	✓		
43.	Vision Mission	✓		
44.	Department Policies	✓		
45.	Elective paper allocation details	✓		
46.	Scholar's details in research departments	Nil		

9/11/2024



MUSLIM ARTS COLLEGE

(Affiliated to Mahatma Jyoti Basu University, Thiruvananthapuram)
Athaparambalam, Thiruvananthapuram - 620 174, K. K. DIST.

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

Date: 05/03/2020

IQAC INTERNAL ACADEMIC AUDIT

Name of Auditor: S. Rishika Dayana

Department: Physios

Sl.No	Files	Good	Satisfactory	Poor	Not ready
1.	Academic Calendar	✓			
2.	Syllabus	✓			
3.	Dept. meeting Minutes	✓			
4.	Dept. Activities	✓			
5.	Work load	✓			
6.	Work allocation	✓			
7.	Master Time table	✓			
8.	Field work/ project/ internship	✓			
9.	List of courses	✓			
10.	Student's name list (Data entry sheet)	✓			
11.	Student's category list (SC, ST, OC, BC...)	✓			
12.	Teachers list (Resume, certificate copies, publication...)	✓			
13.	Internal exam timetable, question paper, mark statement, university mark statement, result analysis, Internal answer sheet	✓			
14.	Programme outcome, course outcome	✓			
15.	Pass percentage	✓			
16.	Online survey Excel for students (print out)	✓			
17.	Work diary	✓			
18.	Outgoing students list	✓			
19.	Government fund project		✓		
20.	Seminar, workshop, conferences conducted by department	✓			
21.	Paper publication in journals (hard and soft copies)	✓			
22.	Book publication in conferences/ proceedings	✓			

MUSLIM ARTS COLLEGE

(Affiliated to Mahatma Jyoti Basu University, Trinamooli)
Arhegamandapan, Thiruvananthapuram - 629 174, K. K. Dist.

INTERNAL QUALITY ASSURANCE (IQA)

(IQA)

23.	Extension activities	✓			
24.	Awards and recognition (staff and students)		✓		
25.	Stock register	✓			
26.	Dept. library register, lib. Book issue register	✓			
27.	Student's attendance register, late register sick register	✓			
28.	Annual academic report	✓			
29.	Students placement details	✓			
30.	Qualifying examination (SET, NET)	✓			
31.	Students progressing higher education.	✓			
32.	Board of studies, Evaluation process, question setting	✓			
33.	Alumni details	✓			
34.	PIA details	✓			
35.	Circulars (college, university)	✓			
36.	Rank list	✓			
37.	Mentor Mentee	✓			
38.	Laboratory manual for all courses (science)	✓			
39.	Remedial classes conducted for students	✓			
40.	Feedback (online)	✓			
41.	Mit. details	✓			
42.	Academic Plan	✓			
43.	Vision Mission	✓			
44.	Department Policies	✓			
45.	Elective paper allocation details	✓			
46.	Scholar's details in research departments	✓			

A. Prasad
02/10/2020



MUSLIM ARTS COLLEGE

Affiliated to Mannamuniam Sundararam (University, Tirunelveli)
Azhimolamattipam, Thiruviththacode - 620 174, K. N. Dist.

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

Date: 05/13/2020

IQAC INTERNAL ACADEMIC AUDIT

Name of Auditor: Dr. Jagathish

Department: Chemistry

Sl.No	Files	Good	Satisfactory	Poor	Not ready
1.	Academic Calendar	✓			
2.	Syllabus	✓			
3.	Dept. meeting Minutes		✓		
4.	Dept. Activities		✓		
5.	Work load	✓			
6.	Work allocation	✓			
7.	Master Time table	✓			
8.	Field work/ project/internship		✓		
9.	List of courses		✓		
10.	Student's name list/Data entry sheet)	✓			
11.	Student's category list (SC, ST, OC, BC...)	✓			
12.	Teachers list (Resume, certificate copies, publication...)	✓			
13.	Internal exam timetable, question paper, mark statement, university mark statement, result analysis, Internal answer sheet	✓			
14.	Programme outcome, course outcome	✓			
15.	Pass percentage				
16.	Online survey- Excel for students (print out)		✓		
17.	Work diary				
18.	Outgoing students list	✓			
19.	Government fund project	nil			
20.	Seminar, workshop, conferences conducted by department		✓		
21.	Paper publication in Journals (hard and soft copies)		✓		
22.	Book publication in conferences/proceedings		✓		



MUSLIM ARTS COLLEGE

(Affiliated to Al-Farooq Islamic University, Thiruviththapur)
Achuthapadaudayan, Thiruviththapur - 629 174, K. R. Dist.

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

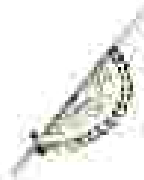
Date: 05/12/2020

IQAC INTERNAL ACADEMIC AUDIT

Name of Auditor: Dr Jagathish

Department: Chemistry

Sl.No	Files	Good	Satisfactory	Poor	Not ready
1.	Academic Calendar	✓			
2.	Syllabus	✓			
3.	Dept. meeting Minutes		✓		
4.	Dept. Activities		✓		
5.	Work load	✓			
6.	Work allocation	✓			
7.	Master Time table	✓			
8.	Field work/ project/internship		✓		
9.	List of courses		✓		
10.	Student's name list(Data entry sheet)	✓			
11.	Student's category list (SC, ST, OC, BC...)	✓			
12.	Teachers list (Resume, certificate copies, publication...)	✓			
13.	Internal exam timetable, question paper, mark statement, university mark statement, result analysis, Internal answer sheet	✓			
14.	Programme outcome, course outcome	✓			
15.	Pass percentage				
16.	Online survey Excel for students (print out)		✓		
17.	Work diary				
18.	Outgoing students list	✓			
19.	Government fund project	N/A			
20.	Seminar, workshop, conferences conducted by department		✓		
21.	Paper publication in journals (hard and soft copies)		✓		
22.	Book publication in conferences/proceedings		✓		



MUSLIM ARTS COLLEGE

(Affiliated to Mahanambam Sundararam University, Tirunelveli)
Achuthamandapam, Thiruvithancode - 629 374, K.R. Dist.

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

23.	Extension activities	✓		
24.	Awards and recognition (staff and students)	Nil		
25.	Stock register			
26.	Dept. library register, lib. Book issue register	✓		
27.	Student's attendance register, late register, sick register		✓	
28.	Annual academic report		✓	
29.	Students placement details			
30.	Qualifying examination (SET, NET)	Nil		
31.	Students progressing higher education			
32.	Board of studies, Evaluation process, question setting.		✓	
33.	Alumni details		✓	
34.	PTA details		✓	
35.	Circulars(college, university)	✓		
36.	Rank list	Nil		
37.	Mentor Mentee	✓		
38.	Laboratory manual for all courses (science)	-		
39.	Remedial classes conducted for students		✓	
40.	Feedback(online)		✓	
41.	MoU details	Nil		
42.	Academic Plan		✓	
43.	Vision Mission		✓	
44.	Department Policies	✓		
45.	Elective paper allocation details	✓		
46.	Scholar's details in research departments		✓	

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5/1/20



MUSLIM ARTS COLLEGE

(Affiliated to Mannammaniam Sundaranar University, Tirunelveli)
Achuthapuram, Thiruvananthapuram - 629 174, K.C. Dist.

INTERNAL QUALITY ASSURANCE CELL

IQAC

Date: 06/03/2020

IQAC INTERNAL ACADEMIC AUDIT

Name of Auditor: Dr. M. Jagathish

Department: Zoology

SLNo	Files	Good	Satisfactory	Poor	Not ready
1.	Academic Calendar	✓			
2.	Syllabus	✓			
3.	Dept. meeting Minutes	✓			
4.	Dept. Activities	✓			
5.	Work load	✓			
6.	Work allocation	✓			
7.	Master Time table	✓			
8.	Field work/ project/internship	✓			
9.	List of courses	✓			
10.	Student's name list(Data entry sheet)	✓			
11.	Student's category list (SC, ST, OC, BC...)	✓			
12.	Teachers list (Resume, certificate copies, publication...)	✓			
13.	Internal exam timetable, question paper, mark statement, university mark statement, result analysis, Internal answer sheet	✓			
14.	Programme outcome, course outcome	✓			
15.	Pass percentage	✓			
16.	Online survey Excel for students (print out)	✓			
17.	Work diary	✓			
18.	Outgoing students list	✓			
19.	Government fund project	✓			
20.	Seminar, workshop, conferences conducted by department	✓			
21.	Paper publication in journals (hard and soft copies)	✓			
22.	Book publication in conferences/proceedings	✓			



MUSLIM ARTS COLLEGE

(Affiliated to Mahanagar Sanshodhan University, Tirunelveli)
Azhagiyeendupatti, Thiruvithanore - 626 174, K.A. Dist.

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

23.	Extension activities	✓		
24.	Awards and recognition (staff and students)	✓		
25.	Stock register	✓		
26.	Dept. library register, lib. Book issue register	✓		
27.	Student's attendance register, late register, sick register	✓		
28.	Annual academic report	✓		
29.	Students placement details	✓		
30.	Qualifying examination (SET, NET)	✓		
31.	Students progressing higher education	✓		
32.	Board of studies, Evaluation process, question setting	✓		
33.	Alumni details	✓		
34.	PFA details	✓		
35.	Circulars(college, university)	✓		
36.	Rank list	✓		
37.	Mentor Mentee	✓		
38.	Laboratory manual for all courses (science)	✓		
39.	Remedial classes conducted for students		✓	
40.	Feedback(online)	✓		
41.	MOU details	Not		
42.	Academic Plan		✓	
43.	Vision Mission	✓		
44.	Department Policies	✓		
45.	Elective paper allocation details	✓		
46.	Scholar's details in research departments	✓		

Handwritten signature



MUSLIM ARTS COLLEGE

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Ashigalmandapam, Thiruvethanurcode - 626 174, K.K. Dist.

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

Date: 04/02/2020

IQAC INTERNAL ACADEMIC AUDIT

Name of Auditor: *Dr. T. K. K. K.*

Department: *Nutrition & Dietetics.*

Sl.No	Files	Good	Satisfactory	Poor	Not ready
1.	Academic Calendar	✓			
2.	Syllabus	✓			
3.	Dept. meeting Minutes	✓			
4.	Dept. Activities	✓			
5.	Work load	✓			
6.	Work allocation	✓			
7.	Master Time table	✓			
8.	Field work/ project/internship	✓			
9.	List of courses	✓			
10.	Student's name list(Data entry sheet)	✓			
11.	Student's category list (SC, ST, OC, BC...)	✓			
12.	Teachers list (Resume, certificate copies, publication...)	✓			
13.	Internal exam timetable, question paper, mark statement, university mark statement, result analysis, Internal answer sheet	✓			
14.	Programme outcome, course outcome	✓			
15.	Pass percentage	✓			
16.	Online survey Excel for students (print out)	✓			
17.	Work diary	✓			
18.	Outgoing students list	✓			
19.	Government fund project	✓			
20.	Seminar, workshop, conferences conducted by department	✓			
21.	Paper publication in journals (hard and soft copies)	✓			
22.	Book publication in conferences/proceedings	✓			

SLIM ARTS COLLEGE

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 Chaglamandapan, Thiruvalluvarcode - 629 174, K.K. Dist.

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

23.	Extension activities		✓		
24.	Awards and recognition (staff and students)	✓			
25.	Stock register	✓			
26.	Dept. library register, lib. Book issue register	✓			
27.	Student's attendance register, late register, sick register	✓			
28.	Annual academic report	✓			
29.	Students placement details	✓			
30.	Qualifying examination (SET, NET)	✓			
31.	Students progressing higher education	✓			
32.	Board of studies, Evaluation process, question setting	✓			
33.	Alumni details	✓			
34.	PTA details	✓			
35.	Circulars(college, university)	✓			
36.	Rank list	✓			
37.	Mentor Mentee	✓			
38.	Laboratory manual for all courses (science)	✓			
39.	Remedial classes conducted for students	✓			
40.	Feedback(online)	✓			
41.	MeU details	Not			
42.	Academic Plan	✓			
43.	Vision Mission	✓			
44.	Department Policies	✓			
45.	Elective paper allocation details	✓			
46.	Scholar's details in research departments	✓			

2/11/2020



MUSLIM ARTS COLLEGE

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INTERNAL QUALITY ASSURANCE CELL

(IQAC)

Date: 04/02/2020

IQAC INTERNAL ACADEMIC AUDIT

Name of Auditor: DY. T. Mini

Department: Fashion Technology

Sl.No	Files	Good	Satisfactory	Poor	Not ready
1.	Academic Calendar	✓			
2.	Syllabus	✓			
3.	Dept. meeting Minutes	✓			
4.	Dept. Activities	✓			
5.	Work load	✓			
6.	Work allocation	✓			
7.	Master Time table	✓			
8.	Field work/ project/internship	✓			
9.	List of courses	✓			
10.	Student's name list(Data entry sheet)	✓			
11.	Student's category list (SC, ST, OC, BC....)	✓			
12.	Teachers list (Resume, certificate copies, publication...)	✓			
13.	Internal exam timetable, question paper, mark statement, university mark statement, result analysis, Internal answer sheet	✓			
14.	Programme outcome, course outcome	✓			
15.	Pass percentage	✓			
16.	Online survey Excel for students (print out)	✓			
17.	Work diary	✓			
18.	Outgoing students list	✓			
19.	Government fund project	✓			
20.	Seminar, workshop, conferences conducted by department	✓			
21.	Paper publication in journals (hard and soft copies)	✓			
22.	Book publication in conferences/proceedings	✓			

23	Extension activities	✓		
24	Awards and recognition (staff and students)	✓		
25	Stock register	✓		
26	Dept. library register, lib. Book issue register	✓		
27	Student's attendance register, late register, sick register	✓		
28	Annual academic report	✓		
29	Students placement details	✓		
30	Qualifying examination (SET, NET)	✓		
31	Students progressing higher education	✓		
32	Board of studies, Evaluation process, question setting	✓		
33	Alumni details	✓		
34	PTA details	✓		
35	Circulars (college, university)	✓		
36	Rank list	✓		
37	Mentor Mentee	✓		
38	Laboratory manual for all courses (science)	✓		
39	Remedial classes conducted for students	✓		
40	Feedback (online)	✓		
41	MoU details	✓		
42	Academic Plan	✓		
43	Vision Mission	✓		
44	Department Policies	✓		
45	Elective paper allocation details	✓		
46	Scholar's details in research departments	✓		

[Signature]
 24/02/2020



MUSLIM ARTS COLLEGE

(Affiliated to Mahachandranagar Sree Narayana University, Thiruvallur)
Acharyanagarapuram, Thiruvallur District - 620 124, K.N. Dist.

INTERNAL QUALITY ASSURANCE CELL:

(IQAC)

Date: 5/2/2020

IQAC INTERNAL ACADEMIC AUDIT

Name of Auditor: *Dr. Ranjani Bai (Asst. Prof. of Zoology)*

Department: *Computer Science*

SLNo	Files	Good	Satisfactory	Poor	Not ready
1.	Academic Calendar	✓			
2.	Syllabus	✓			
3.	Dept. meeting Minutes	✓			
4.	Dept. Activities	✓			
5.	Work load	✓			
6.	Work allocation	✓			
7.	Master Time table	✓			
8.	Field work/ project/ Internship		✓		
9.	List of courses	✓			
10.	Student's name list (Data entry sheet)	✓			
11.	Student's category list (SC, ST, OC, BC...)		✓		
12.	Teachers list (Résumé, certificate copies, publication...)		✓		
13.	Internal exam timetable, question paper, mark statement, university mark statement, result analysis, Internal answer sheet		✓		
14.	Programme outcome, course outcome	✓			
15.	Pass percentage	✓			
16.	Online survey Excel for students (print out)	✓			
17.	Work diary	✓			
18.	Outgoing students list	✓			
19.	Government fund project		✓		
20.	Seminar, workshop, conferences conducted by department	✓			
21.	Paper publication in journals (hard and soft copies)	✓			
22.	Book publication in conferences/ proceedings	✓			

MUSLIM ARTS COLLEGE

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INTERNAL QUALITY ASSURANCE CELL

(IQAC)

23.	Extension activities	✓			
24.	Awards and recognition (staff and students)		✓		
25.	Stock register	✓			
26.	Dept. library register, lib. Book issue register		✓		
27.	Student's attendance register, late register, sick register		✓		
28.	Annual academic report	✓			
29.	Students placement details	✓			
30.	Qualifying examination (SET, NET)	Not			
31.	Students progressing higher education		✓		
32.	Board of studies, Evaluation process, question setting		✓		
33.	Alumni details	✓			
34.	PTA details	✓			
35.	Circulars(college, university)	✓			
36.	Rank list	✓			
37.	Mentor Mentee	✓			
38.	Laboratory manual for all courses (science)		✓		
39.	Remedial classes conducted for students	✓			
40.	Feedback(online)	✓			
41.	MoU details	Not			
42.	Academic Plan	✓			
43.	Vision Mission	✓			
44.	Department Policies	✓			
45.	Elective paper allocation details	✓			
46.	Scholar's details in research departments	✓			

Shivani B.
05/02/2020



MUSLIM ARTS COLLEGE

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Ashrafpattanam, Thiruvithancode - 629 174, K.M. 1061.

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

Date: 5/02/2020

IQAC INTERNAL ACADEMIC AUDIT

Name of Auditor: *Mrs. Pushpa Arjuna Shakti (Dept. of Law Science)*

Department: *BCA*

SLNo	Files	Good	Satisfactory	Poor	Not ready
1.	Academic Calendar		✓		
2.	Syllabus	✓			
3.	Dept. meeting Minutes		✓		
4.	Dept. Activities	✓			
5.	Work load	✓			
6.	Work allocation	✓			
7.	Master Time table	✓			
8.	Field work/ project/internship		✓		
9.	List of courses	✓			
10.	Student's name list(Data entry sheet)	✓			
11.	Student's category list (SC, ST, OC, BC...)	✓			
12.	Teachers list (Resume, certificate copies, publication...)		✓		
13.	Internal exam timetable, question paper, mark statement, university mark statement, result analysis, Internal answer sheet	✓			
14.	Programme outcome, course outcome	✓			
15.	Pass percentage	✓			
16.	Online survey Excel for students (print out)	✓			
17.	Work diary	✓			
18.	Outgoing students list	✓			
19.	Government fund project	Nil			
20.	Seminar, workshop, conferences conducted by department		✓		
21.	Paper publication in journals (hard and soft copies)			✓	
22.	Book publication in conference/ proceedings			✓	



MUSLIM ARTS COLLEGE

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Achanganthipalam, Thrissur, Kerala - 688 174, K.K. Dist.

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

23.	Extension activities		✓		
24.	Awards and recognition (staff and students)		✓		
25.	Stock register	✓			
26.	Dept. library register, lib. Book issue register		✓		
27.	Student's attendance register, late register, sick register	✓			
28.	Annual academic report	✓			
29.	Students placement details		✓		
30.	Qualifying examination (SET, NET)			✓	
31.	Students progressing higher education	✓			
32.	Board of studies, Evaluation process, question setting	✓			
33.	Alumni details		✓		
34.	PTA details		✓		
35.	Circulars (college, university)		✓		
36.	Rank list		✓		
37.	Mentor Mentee		✓		
38.	Laboratory manual for all courses (science)	✓			
39.	Remedial classes conducted for students		✓		
40.	Feedback (online)		✓		
41.	MoU details	✓			
42.	Academic Plan	✓			
43.	Vision Mission	✓			
44.	Department Policies		✓		
45.	Elective paper allocation details	✓			
46.	Scholar's details in research departments	✓			

Handwritten signature and date:
28/02/2023



MUSLIM ARTS COLLEGE

(Affiliated to Mahatma Gandhi University, Thiruvananthapuram)
Achagimandapam, Thiruvithankode - 620 174, K. E. Dist.

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

Date: 15/10/2021

IQAC INTERNAL ACADEMIC AUDIT

Name of Auditor: *Dr. Christie Gnanendy*

Department: *HMES*

Sl.No	Files	Good	Satisfactory	Poor	Not ready
1.	Academic Calendar	✓			
2.	Syllabus	✓			
3.	Dept. meeting Minutes	✓			
4.	Dept. Activities	✓			
5.	Work load	✓			
6.	Work allocation	✓			
7.	Master Time table	✓			
8.	Field work/ project/internship	✓			
9.	List of courses	✓			
10.	Student's name list(Data entry sheet)	✓			
11.	Student's category list (SC, ST, OC, BC,....)	✓			
12.	Teachers list (Resume, certificate copies, publication...)	✓			
13.	Internal exam timetable, question paper, mark statement, university mark statement, result analysis, Internal answer sheet	✓			
14.	Programme outcome, course outcome	✓			
15.	Pass percentage	✓			
16.	Online survey Excel for students (print out)	✓			
17.	Work diary	✓			
18.	Outgoing students list	✓			
19.	Government fund project	N/A			
20.	Seminar, workshop, conferences conducted by department	✓			
21.	Paper publication in journals (hard and soft copies)	✓			
22.	Book publication in conferences/proceedings	✓			

MUSLIM ARTS COLLEGE

(Affiliated to Hassanangalam Saivastran University, Tirunelveli)
Achugonandapuram, Thiruvethanoor - 629 174, K.K. Dist.

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

23.	Extension activities	✓			
24.	Awards and recognition (staff and students)		✓		
25.	Stock register	✓			
26.	Dept. library register, lib. Book issue register	✓			
27.	Student's attendance register, late register, sick register	✓			
28.	Annual academic report	✓			
29.	Students placement details	✓			
30.	Qualifying examination (SET, NET)		✓		
31.	Students progressing higher education	✓			
32.	Board of studies, Evaluation process, question setting	✓			
33.	Alumni details	✓			
34.	PIA details	✓			
35.	Circulars(college, university)	✓			
36.	Rank list	✓			
37.	Mentor Mentee	✓			
38.	Laboratory manual for all courses (science)	Nil			
39.	Remedial classes conducted for students		✓		
40.	Feedback(online)	✓			
41.	MoU details	✓			
42.	Academic Plan	✓			
43.	Vision Mission	✓			
44.	Department Policies	✓			
45.	Elective paper allocation details	✓			
46.	Scholar's details in research departments	✓			

Quarantine
05/02/2020



MUSLIM ARTS COLLEGE

(Affiliated to Mannamangalam Sundararam University, Thrissur)
Achengomandapam, Thrissur, Kerala - 689 174, K. A. Dist.

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

Date: 6/2/2020

IQAC INTERNAL ACADEMIC AUDIT

Name of Auditor: *Dr. B. S. Sathya*

Department: *Visual communication*

SLNo	Files	Good	Satisfactory	Poor	Not ready
1.	Academic Calendar	✓			
2.	Syllabus	✓			
3.	Dept. meeting Minutes		✓		
4.	Dept. Activities		✓		
5.	Work load	✓			
6.	Work allocation	✓			
7.	Master Time table	✓			
8.	Field work/ project/internship		✓		
9.	List of courses		✓		
10.	Student's name list(Data entry sheet)	✓			
11.	Student's category list (SC, ST, OC, BC...)	✓			
12.	Teachers list (Resume, certificate copies, publication...)		✓		
13.	Internal exam timetable, question paper, mark statement, university mark statement, result analysis, Internal answer sheet	✓			
14.	Programme outcome, course outcome	✓			
15.	Pass percentage	✓			
16.	Online survey Excel for students (print out)		✓		
17.	Work diary	✓			
18.	Outgoing students list				
19.	Government fund project	—			
20.	Seminar, workshop, conferences conducted by department		✓		
21.	Paper publication in journals (hard and soft copies)	—			
22.	Book publication in conferences/proceedings	—			



MUSLIM ARTS COLLEGE

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Athangalmedupam, Thiruvananthapuram - 622 174, K.S. Dist.

INTERNAL QUALITY ASSURANCE CELL

(IQAC)

23.	Extension activities		✓		
24.	Awards and recognition (staff and students)	✓			
25.	Stock register		✓		
26.	Dept. library register, lib. Book issue register	✓			
27.	Student's attendance register, late register, sick register	✓			
28.	Annual academic report		✓		
29.	Students placement details	✓			
30.	Qualifying examination (SET, NET)	✓			
31.	Students progressing higher education		✓		
32.	Board of studies, Evaluation process, question setting	✓			
33.	Alumni details	✓			
34.	PTA details		✓		
35.	Circulars(college, university)		✓		
36.	Rank list	✓			
37.	Mentor Mentee	✓			
38.	Laboratory manual for all courses (science)	✓			
39.	Remedial classes conducted for students		✓		
40.	Feedback(online)		✓		
41.	MoU details	✓			
42.	Academic Plan		✓		
43.	Vision Mission	✓			
44.	Department Policies		✓		
45.	Elective paper allocation details	✓			
46.	Scholar's details in research departments	✓			

Amal B.S.
11/1/23



MUSLIM ARTS COLLEGE

A Muslim Minority Institution - ESTD 1982

Affiliated to Mahatma Jyotiba Phule University, Thane (W), Government of Maharashtra, India.
Achagamundawdy, Thiruvithancode - 629 174, Kanyakumari District, Tamil Nadu, India.
Phone: +91 4352 216227, 216222 / website: www.muslimartscollege.org / e-mail: muslimartscollege@gmail.com

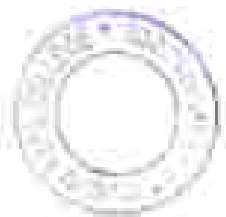


UGC Reg. No. 100/1991/1992
AICTE Reg. No. 1001/1998

Dr. G. Edwin Sheets, M.Sc., M.Phil., Ph.D.,
Principal

DECLARATION

I hereby declare that the details and information given above are complete and true to the best of my knowledge and belief.



PRINCIPAL
MUSLIM ARTS COLLEGE
THIRUVITHANCODE - 629 174